

# BURLEY PARISH COUNCIL

**Minutes of the Full Council Meeting**  
held on **Thursday 12<sup>th</sup> March 2009**  
in **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.30pm

Concluded: 9.20pm

Present: Cllr. Sylvia Tilford (Chair)  
Cllr. Keith Dale  
Cllr. Kath Forrest  
Cllr. John Horton  
Cllr. Caroline Jones  
Cllr. Peter Jenkins  
Cllr. Matt Palmer  
Cllr. Peter Riley

Clerk: Mrs Jo Griffiths

**256/0809 Chair's remarks**

Cllr Tilford offered a welcome to the penultimate full council meeting of the year. Councillors were invited to consider what positions they may wish to fill next year and anyone interested in the role of Chair or Vice Chair of the council or any of its committees was invited to speak to the current or past Chairs of these committees. Cllr Tilford confirmed that she would not stand for re-election as Chair of the council. A great deal of the council's communication was via email and it was helpful if councillors could, where appropriate, acknowledge receipt of email. Cllr Tilford noted that attendance at the Saturday morning working group on the village green was rather low this last month but one new volunteer had been welcomed.

**257/0809 To receive any apologies for absence**

Councillor Walker had sent apologies; these were received and accepted. Cllr Palmer offered apologies as he would have to leave early.

**258/0809 To receive any declarations of interest**

None.

**259/0809 Public Participation**

Inspector Sanderson from the Neighbourhood Policing Team provided the council with an update on local policing issues. Copies of the February NPT newsletter were circulated. A summary of local policing activities was given including the Casualty Reduction Day, changes to the Ward Tasking Group meetings and the effects of the introduction of the Policing Pledge. Under the Policing Pledge key priorities would be identified in consultation with local community groups and residents. The current priority for Burley was parking enforcement close to the railway station.

Cllr Palmer questioned the use of police resources in attending every council meeting and what value this added to the work of the police. Inspector Sanderson felt that police presence at the meetings was important to allow for feedback and to inform people in the community what was going on.

Cllr Tilford thanked Inspector Sanderson for her report.

- 260/0809 Minutes of the previous meeting**  
Proposed by Cllr Jones  
Seconded by Cllr Dale  
RESOLVED that the minutes of the meeting of 12<sup>th</sup> February 2009 be accepted as a true and accurate record
- 261/0809 To receive minutes of the Planning Committee**  
A copy of the minutes from the planning committee meeting on 12<sup>th</sup> January 2009 was received.
- 262/0809 To receive minutes of the Maintenance & Allotments Committee**  
A copy of the minutes from the Maintenance & Allotments Committee meeting on 4<sup>th</sup> September 2008 was received.
- 263/0809 Minutes received from other organisations**  
Copies of the minutes listed were received and are available from the Parish Clerk:
- Minutes of the meeting of Burley in Wharfedale Community Trust – 10th February 2009
- 264/0809 Clerk's Report**  
The clerk reported that despite letters and emails being sent there had been no further information from Asset Management at Bradford Council re: tree planting and reduction programme on the village green. Clerk would write again requesting a response.  
The clerk had done some preliminary work on costings for the establishment of a more permanent office space in the John Squire Room. It was agreed that councillors would email the clerk with the items they felt should be included.  
The clerk had not yet contacted Bradford Council re: signs and white lines on Bradford Road - an update would be provided at the next meeting.  
Streetscene Officers had confirmed that they were bidding for money to upgrade the path from St Philips Way up to Burley Woodhead School. The clerk had made some enquiries as to whether lighting could be included but a response had not yet been received.  
As requested at the last meeting the clerk had written to Bradford & Airedale Primary Care Trust expressing the parish council's dismay that the Moor Lane Centre was to close. No response had been received.  
Flags for Queens Hall had been ordered and should arrive within the next week.  
Work on resurfacing Queen's Hall car park was due to commence on Monday 16<sup>th</sup> March.  
The clerk was in contact with Age Concern to arrange for the Winter Well Being guide to be published on the Burley website.
- 265/0809 Burley Summer Festival**  
Cllr Tilford reported that the last meeting had been well attended. Some new people had become involved and their participation was appreciated.  
Cllr Tilford and the clerk had visited Yorkshire Rural Arts to discuss what provision could be offered. Further details and costings were awaited.  
Individual members of the group were following up on their action points from the meetings of the steering group.  
A summer festival logo had been suggested and some initial work had been done on this.  
Next meeting of the steering group would be Monday 6<sup>th</sup> April, everyone welcome.
- 266/0809 Delegation of Planning Control Functions**  
Councillors discussed the proposal from Yorkshire Local Councils Association re: delegation of planning control functions to parish councils.

Councillors agreed to respond positively that they would be interested in principle in delegation of planning control functions.

**267/0809**

**Burley House Field**

The third public enquiry would take place on 20<sup>th</sup> & 21<sup>st</sup> April 2009 in Queen's Hall. Councillors agreed that an item should be included in the newsletter to publicise the enquiry dates and on the importance of as many people as possible dropping in on the enquiry dates to show the level of interest in the village.

There had been no response from Asset Management at Bradford Council to the clerk's letter enquiring whether notice had been given to the tenant. A further letter would be sent requesting a response and copied to Cllr Palmer.

**268/0809**

**Coronation Hospital consultation**

Councillors discussed the content of the consultation documents provided. Councillors noted the lack of provision in services for young people at this site.

Councillors Tilford and Forrest would attend the consultation events and report back. A response to the consultation would then be formulated.

**269/0809**

**Newsletter Distribution**

Councillors were aware that the date of the Annual Meeting of the Parish had been moved from 2<sup>nd</sup> April to 23<sup>rd</sup> April to avoid clashing with the consultation event on the future of Ilkley Grammar School. The newsletter would now be published at the end of March and distributed in early April.

**270/0809**

**Meeting Dates 2009/10**

Councillors had received a copy of the draft meeting dates for 2009-10 based on the current year's schedule. Councillors were in agreement with the proposed schedule and the dates would be officially agreed at the Annual Meeting of the Parish Council in May.

**271/0809**

**Logo & seal for the Parish Council**

Cllrs agreed to the creation of a logo for the Parish Council. Discussion took place on the most appropriate way to find a suitable logo. It was agreed to ask for input/suggestions from the community via the newsletter before contacting a specialist to assist with the final artwork.

**272/0809**

**Playbuilder Funding**

Councillors had received details of the funds available via Playbuilder funding. Discussion had been held previously on the desirability of re-establishing the playground on Manse/Midgley Roads. Cllr Jones had done some work to ascertain the numbers of children living in the immediate proximity and there were over 50 primary school age children living close to this area.

Cllrs agreed that further discussion should be held with officers at Bradford Council on what provision would be desirable at this site. Cllr Tilford would initiate this discussion with the aim being to submit an expression of interest for this funding, if appropriate.

**273/0809**

**1<sup>st</sup> Burley in Wharfedale Brownies**

The council had received an invitation to the Brownies showcase evening on Wednesday 25<sup>th</sup> March 2009.

Cllrs Tilford, Dale and Riley would attend. Clerk to reply.

Cllr Palmer left the meeting at this point

**274/0809**

**Reports from councillors on other meetings attended**

Cllr Tilford and the clerk had attended the Parish Council Liaison Meeting at Haworth on 25<sup>th</sup> February 2009. Concerns continued to be raised around the issue of electronic planning consultations.

The next Parish Council Liaison meeting would be held in Burley on 22<sup>nd</sup> April.

**275/0809**

**Correspondence – to note (all available from the Parish Clerk):**

- Confirmation from Shipley Area Committee of nominations for Community Heroes 2008-09
- Mini Essentials (February 2009) Yorkshire & Humber Assembly
- Agenda for meeting of Standards Committee of BMDC on 5th March 2009
- Details of Community Harmony Awards
- Bradford Sports Consultation
- Rural Matters from the Yorkshire & Humber Assembly - March 2009

**276/0809**

**Schedule of Payments**

An amended schedule was circulated

Proposed by Cllr Jones

Seconded by Cllr Riley

RESOLVED that the schedule of payments be accepted for payment.

**277/0809**

**Minor items for action by the clerk between meetings and items for the next agenda**

Cllr Tilford would be attending the meeting of the Chamber of Trade on 28<sup>th</sup> March and giving an address. Cllr Tilford asked councillors if there were any particular items they wished her to raise at the meeting and, if so, to please forward these to her.

Cllr Dale advised that he was still pursuing issues regarding school transport to Ilkley Grammar School.

Cllr Tilford had been made aware that Wharfedale Rail Users Group had been contacted in regard to an objection from a local resident regarding the proposed parking restrictions around the railway station.

Cllr Jenkins had requested an item for the next meeting re: a place on the Leeds Bradford Airport Consultative Committee.

**278/0809**

**Date and time of next meetings**

- 30<sup>th</sup> March & 20<sup>th</sup> April 2009 – Planning Committee
- 9<sup>th</sup> April 2009 & 14<sup>th</sup> May – Full Council
- 23<sup>rd</sup> April 2009 – Annual Meeting of the Parish (amended date)
- 23<sup>rd</sup> March 2009 – Maintenance & Allotments Committee
- 6<sup>th</sup> April 2009 – Summer Festival Steering Group