

# BURLEY PARISH COUNCIL

**Minutes of the Full Council Meeting**  
held on **Thursday 9<sup>th</sup> April 2009**  
in **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.30pm

Concluded: 9.30pm

Present: Cllr. Sylvia Tilford (Chair)  
Cllr. Keith Dale  
Cllr. Kath Forrest  
Cllr. John Horton  
Cllr. Caroline Jones  
Cllr. Matt Palmer

Clerk: Mrs Jo Griffiths

**279/0809 Chair's remarks**

Cllr Tilford opened the meeting and welcomed everyone, including residents, to the April meeting of the Parish Council.

It was noted with pleasure that the re-surfacing of Queen's Hall car park had taken place. Thanks were expressed to the District Council for part-funding this project with the Parish Council and to Cllr Palmer for his efforts. Concerns were raised about long-term and overnight parking in the car park. The car park should be available for short term use by users of the Hall and the situation should be monitored to ensure that the car park did not become unduly clogged by long term users. Thanks were expressed to Cllr Horton and to the clerk for assisting during the re-lining.

Cllr Tilford had attended the Brownie Showcase Evening and reported that it had been a most pleasurable evening. The work by the Brownies had been very inspiring and it had been suggested that a similar event could be staged during the Summer Festival Week. Cllr Tilford had also represented the Parish Council at the Chamber of Trade's Annual Meeting. Appreciation was expressed for the support the Chamber is giving to the Summer Festival.

**280/0809 To receive any apologies for absence**

Councillors Jenkins, Riley and Walker had sent apologies; these were received and accepted.

**281/0809 To receive any declarations of interest**

None.

**282/0809 Public Participation**

Residents from West Terrace spoke to the council regarding their concerns over enforcement of parking restrictions by Civil Enforcement Officers along West Terrace at weekends. The police had always exercised discretion over enforcement at weekends and the residents felt strongly that this should continue. Residents asked for the status quo to continue with enforcement of the restrictions Monday to Friday and relaxation at the weekends. Residents parked sensibly on one side of the street and whilst providing parking for themselves their cars also acted as a speed control device and stopped cars going too fast along this stretch of road which is also a walking route to village amenities for many families.

Enforcement of the parking restrictions at weekends led to problems for the residents: Speeding traffic along Main Street – notably the buses was dangerous; Residents had nowhere to park – the small car park on Main Street has limited waiting and limited spaces; Parking on nearby residential streets was leading to friction with neighbours.

**283/0809 Minutes of the previous meeting**

Proposed by Cllr Jones

Seconded by Cllr Palmer

RESOLVED that the minutes of the meeting of 12<sup>th</sup> March 2009 be accepted as a true and accurate record

**284/0809 Move item 11 on the agenda**

Proposed by Cllr Jones

Seconded by Cllr Palmer

RESOLVED to move item 11 up the agenda to the next item.

**285/0809 West Terrace Parking Restrictions**

Councillors sympathised with the concerns expressed by the residents and were pleased to note that their objections had been forwarded to District Councillors and to Traffic & Highways Officers.

The original review had addressed issues around unenforced parking restrictions and the Parish Council had always argued for some increased parking along West Terrace.

The clerk had spoken to Simon D'Vali Principal Engineer for the Shipley area. The concerns expressed were being noted and Mr D'Vali was reviewing them and would report back in the near future.

Cllr Palmer advised that District Councillors were also working on this issue and that it was expected that a report would go to the Shipley Area Committee in June.

Councillors discussed the speed of traffic along this road and it was agreed that this required further thought and discussion and would be an agenda item for a future meeting.

The Police Officers present at the meeting advised that discretion had been exercised in this area but that their primary concern had always been to ensure no obstruction was being caused that would impede an emergency vehicle.

The Police Officers present agreed to carry out a Community Speedwatch exercise in this area to gather evidence re: speeding traffic.

**286/0809 To receive minutes of the Planning Committee**

A copy of the minutes from the planning committee meetings on 16<sup>th</sup> February & 9<sup>th</sup> March 2009 was received.

**287/0809 To receive minutes of the Maintenance & Allotments Committee**

A copy of the minutes from the Maintenance & Allotments Committee meeting on 29<sup>th</sup> January 2009 was received.

**288/0809 Minutes received from other organisations**

Copies of the minutes listed were received and are available from the Parish Clerk:

- Minutes of the meeting of Burley in Wharfedale Community Trust – 10<sup>th</sup> February 2009
- Minutes of the meeting of Wharfedale Activity Group – 26<sup>th</sup> March 2009

- 289/0809 Update from Neighbourhood Policing Team**  
 PC Chapman and PCSO Wade provided an update on local policing issues. PCSO Wade was now the designated officer for Burley.  
 During the last month there had been 17 crimes in Burley. Several were carried out on the same night and were believed to be by the same individual(s). As yet no-one had been apprehended for these crimes.  
 The police were continuing with their Community Speedwatch exercises and with their number plate initiative and were also seeking to alleviate problems of obstruction caused by cars around the railway station by issuing fixed penalty notices.  
 A list of forthcoming police surgeries was circulated and would be forwarded for inclusion on the Burley in Wharfedale website.
- 290/0809 Clerk's Report**  
 The clerk had received an update from officers at Asset Management re: tree management programme on the Village Green. The work would take place in September/October 2009 with selected felling and associated works. There would be planting of some new trees. Councillors expressed dismay that work would not take place until the autumn and it was agreed that if any work could be carried out now then pressure should be applied to get this done. A copy of the proposed programme of tree reduction was being forwarded to the clerk.  
 The clerk had received the invoice for the re-surfacing of the Queen's Hall car park. Due to various incomplete aspects of the project – white lines, untidy areas of tarmac etc. the invoice would not be paid until these were resolved.  
 Clerk had spoken to Traffic & Highways Officers regarding the number of cars overtaking along Bradford Road. Officers were considering the most appropriate way to address this issue and would report back in due course.
- 291/0809 Burley Summer Festival Update**  
 Councillors had received a copy of the latest meeting notes and the outline timetable. There are a number of confirmed events with some still under discussion. A bid for funding was being submitted for the arts activity day.  
 A logo had been produced and dedicated space was being developed on the village website for the Summer Festival.  
 Cllr Tilford advised that the working group would be moving towards identifying what events require support in the form of marshals, stewards etc. and help would be required in selling tickets. It was hoped that councillors would be generous with their time to assist with these aspects of the Summer Festival.
- 292/0809 Airport Consultative Committee**  
 Proposed by Cllr Palmer  
 Seconded by Cllr Forrest  
 RESOLVED that Burley Parish Council request a seat on the Leeds Bradford Airport Consultative Committee.
- 293/0809 Awards Scheme**  
 Councillors considered the application from Ilkley Rugby Club for funding towards their new community clubhouse and facilities.  
 Proposed by Cllr Jones  
 Seconded by Cllr Dale  
 RESOLVED to award £500 to Ilkley Rugby Club for their new community clubhouse  
*Local Government Miscellaneous Provisions Act 1976 section 19*

- 294/0809 Rombalds Moor Conference**  
Councillors Riley and Forrest would attend on behalf of the Parish Council.
- 295/0809 Accounts for 2008-09**  
Councillors received an updated summary of the accounts.
- 296/0809 Ilkley Grammar School Consultation**  
Cllr Dale had attended the meeting. Councillors were shown copies of the four proposals and after discussion it was agreed that the council would express the following view: that it endorsed the view that no further building should be carried out on the Cowpasture Road site and hoped that a single school could be developed on the Valley Road site thereby preserving the green belt.
- 297/0809 Bonfire on Peel Place**  
The council had received a letter from the Executive of Burley Scouts & Guides Association re: the annual bonfire on Peel Place. The Executive was concerned that the event was now becoming too big for the current arrangements to continue. A member of the parish council was invited to attend the next meeting of the Executive to discuss this further.  
After discussion councillors agreed to assist the Executive by informally urging other voluntary groups in the village to become involved in the marshalling of the event. The clerk would contact the Executive and relevant groups.  
Councillors also agreed to assist by urging a larger police presence.
- 298/0809 Coronation Hospital Consultation**  
Cllr Forrest had attended one of the consultation events. The plan was to demolish the existing building and re-build by 2011. The new hospital would be the base for a multi-disciplinary centre of care for the elderly. Cllr Forrest outlined the main facilities that would be available.  
Councillors agreed that they were pleased to support the re-build on this site and the expanded services for older people. The council wished to urge greater consideration to integrated children's services and the provision of some mental health facilities on this site. The council wished to see identifiable space for the School Nursing Team and wider consideration of the problems for many people in accessing services at Airedale Hospital. The clerk would submit the council's comments as part of the consultation.
- 299/0809 Reports from councillors on other meetings attended**  
None
- 300/0809 Future activities and meeting dates**  
Proposed by Cllr Jones  
Seconded by Cllr Forrest  
RESOLVED to change the date of the Annual Meeting of the Parish Council from 14<sup>th</sup> May to 7<sup>th</sup> May. Maintenance & Allotments Committee would be held on 14<sup>th</sup> May.
- 301/0809 Correspondence – to note (all available from the Parish Clerk):**
- Fieldwork newsletter (March 2009) from CPRE
  - Bradford Kickstart Bulletin – Spring 2009
  - White Rose Update from YLCA – March 2009
  - YLCA Training & Development Programme 2009
  - Information on changes to employment law from Department for Business Enterprise & Regulatory Reform

- YLCA Information Bulletin for w/c 23rd March 2009
- Bradford Council Courier – 24th March 2009
- Allotment & Leisure Gardener from NSALG – Issue 1 2009
- Information from Bradford Environmental Action Trust on local activities
- Letter from Bradford Council re: allocation of bus passes
- Letter from Bradford Council re: termination of lease on Burley House Field

**302/0809      Schedule of Payments**

An amended schedule was circulated

Proposed by Cllr Jones

Seconded by Cllr Palmer

RESOLVED that the schedule of payments be accepted for payment.

**303/0809      Minor items for action by the clerk between meetings and items for the next agenda**

Cllr Walker had been given details of a proposed memorial bridge for Rushy Beck. The proposal would be discussed at the next meeting. Councillors were shown copies of the site and proposed design.

**304/0809      Date and time of next meetings**

- 20<sup>th</sup> April & 11<sup>th</sup> May 2009 – Planning Committee
- 7<sup>th</sup> May 2009 – Annual Meeting of the Parish Council (amended date)
- 23<sup>rd</sup> April 2009 – Annual Meeting of the Parish (amended date)
- 6<sup>th</sup> May – Burley Summer Festival Steering Group
- 14<sup>th</sup> May – Maintenance & Allotments Committee