

BURLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council
held on **Thursday 9th July 2009**
in **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.30pm
Concluded: 9.20pm

Present: Cllr. Keith Dale (Chair)
Cllr. Kath Forrest
Cllr. John Horton
Cllr. Peter Jenkins
Cllr. Caroline Jones
Cllr. Matt Palmer
Cllr. Peter Riley
Cllr. Mike Walker

Clerk: Mrs Jo Griffiths

050/0910

Chair's remarks

Cllr Dale opened the meeting and offered a welcome to those attending including members of the public.

The Inspector's judgement on Burley House Field had been received this week and Cllr Dale welcomed the recommendation that the field should be registered as a Village Green. The next stage in the process is in the hands of Bradford Council and the village awaits action by the council. The community is indebted to John Gundry, the members of Burley Community Council and the barrister Nigel Clayton for their work. Thanks were noted to all those involved.

Cllr Dale will attend the Annual General Meeting of Yorkshire Local Councils Association on 18th July. If any other councillors wished to attend then they were invited to speak to Cllr Dale.

051/0910

To receive any apologies for absence

Cllr Tilford had sent apologies, these were received and accepted.

052/0910

To receive any declarations of interest

Cllr Jones, Cllr Riley and the clerk declared a personal interest in the funding application for Burley Oaks Primary School.

Cllr Palmer declared a personal interest in the funding application for the Scout & Guide Association.

053/0910

Public Participation

None

054/0910

Minutes of the previous meeting

Proposed by Cllr Riley

Seconded by Cllr Palmer

RESOLVED that the minutes of the meeting of 11th June 2009 be accepted as a true and accurate record.

- 055/0910 To receive minutes of the Planning Committee**
A copy of the minutes from the planning committee meeting on 1st June 2009 was received.
- 056/0910 Minutes received from other organisations**
- Minutes of the meeting of Wharfedale Activity Group meeting 18th June 2009
- 057/0910 Update from Neighbourhood Policing Team**
There were no officers present to give an update. Cllr Dale reported that he had attended a recent PACT meeting and that Speedwatch exercises continued to be carried out in the village including Menston Old Lane.
- 058/0910 Clerk's Report**
The clerk had received confirmation from Asset Management that the programme of tree reduction, pruning and re-planting on the Village Green would commence at the end of the month. A copy of the plan was available from the clerk.
The clerk was in communication with the parish council's solicitors over the transfer of land from Bradford Council. The transfer of statutory allotment land was relatively straightforward but the clerk was seeking clarification over the transfer of non-allotment land and Bradford Council's responsibilities for maintenance of the public highway over the land.
The Scout & Guide Executive had confirmed that they would not hold a bonfire this year but they intended to hold an event in 2010. Changes to the event were under consideration including the introduction of tickets and the involvement of other organisations to increase the number of marshals. The support of the Parish Council and voluntary groups in the village was being sought.
The clerk had made some enquiries about Burley in Wharfedale Educational Trust but had not received a response. Additional enquiries with other trustees would be made. A response had not yet been received to the clerk's enquiries about sight lines on the roundabout at the Generous Pioneer roundabout. Cllr Riley informed the council that the cutting of the roundabouts that was due to take place next week had been cancelled and would not now take place until the week commencing 3rd August.
- 059/0910 Burley Summer Festival Update**
In the absence of Cllr Tilford the clerk reported that the programme had now been printed and was in the process of being distributed. Ticket sales had commenced. Thanks were offered to those who were assisting in the distribution of the programmes and the sale of tickets. Further assistance with ticket sales would still be required over the next few weeks and some additional assistance with publicity – banners, posters etc. would be welcomed.
Help with stewarding events would be required. Cllr Tilford would be drawing up lists over the coming weeks and it was hoped that this would be well supported.
Councillors were asked to encourage people to buy tickets.
Cllr Dale offered a vote of thanks to Cllr Tilford and the clerk for their work on compiling the programme.
- 060/0910 Memorial on the Village Green**
Cllr Walker had spoken to the family who are proposing the memorial and more detailed plans were being drawn up by an architect and would be forwarded to the council in due course.

061/0910

Leeds Bradford Airport Consultative Committee

The council's request to have a place on Leeds Bradford Airport Consultative Committee had been declined. The reasons given included: it was not appropriate for all local communities to have a representative; local representation was already provided by the District Council's representative on the committee.

The council noted their disappointment in this response, other local parish councils and community organisations had representation on the committee including Menston, Bramhope, Horsforth and Yeadon. Councillors discussed the next course of action and it was agreed that Cllr Palmer would initially pursue this further through the District Council. If this was unsuccessful then it would be brought back to Parish Council for further discussion and action.

062/0910

Awards Scheme

Three applications had been received and were considered as follows:

Burley in Wharfedale Scout & Guide Group

The Scout & Guide Group had applied for £2,000 towards the cost of adding an extra room to the existing hut. Councillors discussed the amount of the award which was considerably higher than is normally awarded. There were no suggestions on the form that efforts to secure other forms of funding had been made and it was agreed to offer some information to the Scout & Guides on applying for Community Chest awards. Cllr Palmer was aware of funds allocated by Bradford Council to uniformed organisations that could be targeted. The terms of reference for the awards scheme required councillors to spend no more than 60% of the annual budget within the first six months of the scheme and an award of this size would prevent the council from awarding funds to other groups and organisations

Proposed by Cllr Jones

Seconded by Cllr Riley that £500 is awarded to the Scout & Guide Group towards the building project

An amendment was

Proposed by Cllr Horton

Seconded by Cllr Walker that £1,000 be awarded to the Scout & Guide Group.

The amendment was DEFEATED by a majority vote and by a majority vote it was

RESOLVED to award the Scout & Guide Group £500. The clerk would write to the Executive explaining the decision and offering some assistance in accessing alternative funding.

Local Government (Miscellaneous Provisions) Act 1976 Section 19

Burley Oaks Primary School

The school had applied for £500 to assist with phase 2 of the outdoor classroom project

Proposed by Cllr Palmer

Seconded by Cllr Walker

RESOLVED to award £500 to Burley Oaks Primary School

Natural Environment & Rural Communities Act 2006 section 40

Burley Tennis Club

The Tennis Club had applied for £600 towards the re-furbishing of the hard court at the Sports Club. The tennis club showed clear evidence of other fundraising.

Proposed by Cllr Jones

Seconded by Cllr Horton

RESOLVED to award Burley Tennis Club £600.

Local Government (Miscellaneous Provisions) Act 1976 Section 19

063/0910 Recording Achievements & Councillor's Contacts with residents
Cllr Dale asked councillors to consider how interaction with residents could be recorded and translated into a record of the council's achievements and work over the year. Many councillors will be contacted on an informal or semi-formal basis and these matters will often be resolved without ever being brought to the attention of the whole council. Cllr Jenkins advised that when he is consulted on planning matters by a member of the public he routinely records the information for his own records. Discussion led on to the Parish Council's communication with the village through the newsletter and the website and how the work of the council is presented. Councillors agreed to review in September the content of the newsletter and to discuss ideas for improvement. It would be helpful to have a greater bank of photographs to use in the newsletter and on the website and to look at the costs of colour printing for the newsletter. Councillors agreed to introduce a new item onto the monthly full council meetings to record concerns raised by residents.

Cllr Palmer left the meeting at this point.

064/0910 Section A (Traffic & Parking) of the Parish Plan
The council discussed Section A of the Parish Plan. Many of the items would be resolved, at least in part, by the Traffic & Parking Review. It was understood that work would start on the scheme in the near future. Councillors discussed the suggestion by Alan Hayes, owner of Burley Grange to introduce additional parking spaces between Burley Grange and the estate agents. Councillors agreed to explore this suggestion further.

065/0910 Reports from councillors on other meetings attended
Cllr Forrest had attended the meeting of Burley & Menston Charities.
Cllr Dale had attended PACT.
Several councillors had attended the opening of The Lawn; the increase in affordable housing in the village was very well received.

066/0910 Correspondence – to note (all available from the Parish Clerk):

- Partnership Post – 16th June & 29th June 2009
- NALC E-Bulletin – 18th June 2009
- Agenda for the meeting of the Standards Committee of Bradford Council – 30th June 2009
- Correspondence copied to the Parish Council by local residents regarding allocation of primary school places in Burley
- Information regarding the AGM of Ilkley & District Good Neighbours
- Request for financial support for the Christmas Lights from Burley in Wharfedale Community Trust – this would be considered at the council's meeting in September.

067/0910 Schedule of Payments
An amended schedule was circulated
Proposed by Cllr Jones
Seconded by Cllr Walker
RESOLVED that the schedule of payments be accepted for payment.

068/0910

Minor items for action by the clerk between meetings and items for the next agenda

The clerk had details of the Joint Regional Training Conference by YLCA on 31st October. Copies would be circulated to councillors and there are funds in the training budget available for councillors to attend.

The clerk reported that the main office printer had stopped working and could be replaced at a cost of £50. Councillors agreed to the expenditure as an emergency item.

The clerk asked for assistance in obtaining quotes for fencing on the Aireville Terrace allotments. Cllr Riley offered assistance.

069/0910

Date and time of next meetings

- 13th July & 3rd August 2009 – Planning Committee
- 20th July – Maintenance & Allotments Committee
- 10th September & 8th October 2009 – Full Council