

BURLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council
held on **Thursday 12th November 2009**
in **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.30pm
Concluded: 9.50pm

Present: Cllr. Keith Dale (Chair)
Cllr. Kath Forrest
Cllr. John Horton
Cllr. Peter Jenkins
Cllr. Matt Palmer (arrived late)
Cllr. Peter Riley
Cllr. Sylvia Tilford
Cllr. Mike Walker

Clerk: Mrs Jo Griffiths

124/0910 Chair's remarks

Cllr Dale opened the meeting and welcomed Simon D'Vali, Principal Highways Engineer for the Shipley Area and PC Stuart Hudson to the meeting.

125/0910 To receive any apologies for absence

Cllr Jones had sent apologies, these were received and accepted. Cllr Palmer had sent apologies he would be arriving late.

126/0910 To receive any declarations of interest

Cllr Palmer declared an interest in the item regarding Burley House Field.

127/0910 Public Participation

None.

128/0910 Minutes of the previous meeting

Proposed by Cllr Riley

Seconded by Cllr Tilford

RESOLVED that the minutes of the meeting of 8th October 2009 be accepted as a true and accurate record.

129/0910 To receive minutes of the Planning Committee

A copy of the minutes from the planning committee meetings on 14th September and 12th October 2009 were received.

130/0910 Minutes received from other organisations

- Minutes of Burley in Wharfedale Community Trust meeting 6th October 2009

131/0910 Update from Neighbourhood Policing Team

PC Hudson circulated copies of the most recent Neighbourhood Policing Team (NPT) newsletter. NPT priorities for November remained to conduct regular Speedwatch throughout the village and to enforce the legislation regarding obstruction by motor vehicles particularly on pavements.

Cllr Palmer joined the meeting at this point

Cllr Dale had requested that Speedwatch was carried out on Moor Lane and it was confirmed that PCSO Wade had carried out some exercises at this location. Councillors discussed concerns expressed by a number of residents about speeding on Moor Lane now that the re-surfacing had taken place and the humps removed. Mr D'Vali confirmed that the humps had not been replaced as they had been of poor construction and did not meet the required standard. Money was available for traffic calming at this location and Mr D'Vali was working with Ward Councillors to formulate a scheme for this site. Once a scheme had been agreed it would be consulted upon more widely and this would include local residents and the Parish Council. PC Hudson offered an update on crime figures. Following the national trend burglary to dwelling was slightly higher than the same time last year. The NPT had received a request for restrictions on the bus stop on the A65 close to Manor Park. It was understood that anglers were parking there for long periods. PC Hudson would forward the details to Mr D'Vali.

132/0910

Variation of running order

Proposed by Cllr Jenkins

Seconded by Cllr Walker

RESOLVED to move item 10: Traffic & Highways and item 20: Parish Plan up the agenda to allow both PC Hudson and Mr D'Vali to participate in these discussions.

133/0910

Traffic and Highways Issues

Mr D'Vali provided an update on schemes currently affecting the village:

Station Road/Moor Lane

Construction of the chicane had now been completed. As had been previously reported a traffic calming scheme for Moor Lane was under development. At the current time the scheme only dealt with the portion of Moor Lane from the railway bridge to the Scalebor Park entrance. In time further consideration could be given to the need to extend any scheme up to Moor Road.

Gulleys on Moor Lane/Station Road

A more regular scheme of gully cleaning had been instigated. There would hopefully be fewer problems with flooding.

Parking Review

The Traffic Regulation Order had been done and would be sealed later this month. Work could then commence around the village on re-lining and the easing of parking restrictions on West Terrace. Mr D'Vali said that this work would be weather dependent.

Councillors asked Mr D'Vali to look at two sites on Main Street that had blocked or broken gulleys causing flooding across the highway: outside The Lawn and on The Malt Shovel corner. Mr D'Vali would look at both these sites.

Councillors raised issues with Mr D'Vali:

Operatives from Street Cleansing had been sweeping pavements around the village of leaves in the last few weeks. Some concern was expressed that narrow pavements were not accessible to the motorised sweepers. Mr D'Vali confirmed that in those circumstances manual clearing should be carried out.

When Rose Bank had been re-surfaced only two sets of the speed bumps had been replaced, the third set had not been done. Mr D'Vali was asked to find out why the third bumps had been omitted.

Mr D'Vali was asked for his views on extending a 20mph speed limit throughout the village. Mr D'Vali advised that 20mph limits need to be self-enforcing and to extend this throughout the village by installing traffic calming measures would be prohibitively expensive and practically very difficult. Mr D'Vali highlighted some of the negative impact

of increased traffic calming in the centre of the village e.g. increased noise levels when large vehicles are crossing the speed bumps.

Councillors asked Mr D'Vali for his views on the effectiveness of Vehicle Actuated Signs (VAS). Mr D'Vali advised that there was some money available for these signs via the Casualty Reduction budget controlled by the Area Committee. Possible sites in Burley could be nominated including Moor Lane. Mr D'Vali stressed the importance of establishing that there is a problem rather than just a perception of a problem and that evidence is required.

Concerns have been expressed about the speed of traffic on Bradford Road and the number of cars overtaking on this road. Councillors asked Mr D'Vali what action could be taken to improve safety on Bradford Road. Mr D'Vali advised that this could be a potential site for a VAS.

134/0910

Parish Plan

Councillors reviewed section A – Traffic & Parking of the Parish Plan. A number of items on the plan would be tackled or resolved by the TRO that was currently being sealed. Mr D'Vali was asked to liaise with the clerk on signage for the Queen's Hall car park. The old signs were incorrect and new signs were needed.

Councillors discussed the proposals to create additional parking spaces in the village next to Burley Grange and utilising some land owned by Burley Grange and some by Parks & Landscapes at Bradford Council. Mr D'Vali asked that the owner of Burley Grange contact him to discuss the proposals further.

The clerk had received at least two complaints in the last month about parking around Burley Woodhead school at drop off and pick up times. The complainants had been advised to contact both the school and the police and Mr D'Vali advised that his office could help with direct action/posters etc. if requested.

Concerns continue to be expressed about deliveries in the village. It was understood that little could be done about the timing of deliveries in large vehicles to the Co-op and Costcutter as this was a logistical issue for both companies. Delivery and customer vehicles outside the butcher's shop on Main Street were a problem and it was understood that some local businesses were to install bollards on their own land to prevent vehicles parking on the land and causing damage to the highway surface.

Mr D'Vali and PC Hudson were thanked for their contributions and both left the meeting at this point.

135/0910

Clerk's Report

Following the last newsletter the clerk had received comments from a local resident expressing concern about the Awards Scheme grants to organisations outside Burley. The clerk had replied explaining that these organisations had members in Burley and offered services and opportunities open to the residents of Burley and were eligible for the Awards Scheme.

Cllr Dale and the clerk had received a copy of the risk assessment carried out by Bradford Council for children walking from Burley to Fieldhead School in Guiseley.

A local resident had forwarded details of a company that manufactured barriers were wheelchair friendly. Some concerns had been expressed about the removal of footpath barriers and the subsequent danger to pedestrians in snickets from cyclists.

A local resident had contacted the clerk re: his concerns about Leeds Bradford Airport, the clerk would reply and pass on Cllr Riley's details as he had details of off track flights. As previously reported the clerk had received two complaints about illegal and anti-social parking around Burley Woodhead school.

Yorkshire Water had sent details of some work that would be carried out on and around the Village Green to improve water supply to homes locally.

Keighley Voluntary Services had sent details of a Community Showcase Event to be held in Ilkley on 21st November.

There had been no further update on the proposal to allow Jolly Tots to use a further section of Queen's Hall for a staff room and training room.

Bradford Council are consulting on a new section of the Local Development Framework, this would be dealt with by the planning committee of the parish council.

Bradford Council is consulting on a proposal for a new school for secondary school pupils with emotional, social and behavioural problems. Details would be brought to the next meeting.

A special Neighbourhood Forum would be held on 26th November to consult on the future of the council's residential care homes in the Shipley Area.

136/0910

Burley Website Committee

Proposed by Cllr Riley

Seconded by Cllr Walker

RESOLVED to pay £100 to the Burley website committee for website services provided to the Parish Council.

137/0910

Burley House Field

Councillors received an update on activities since the last meeting:

Cllrs Dale, Tilford and the clerk had met with Andrew Kitchen from Bradford Council – councillors had received a copy of the notes;

The parish council had obtained the requested legal opinion from the parish council's solicitor, a copy had been circulated to councillors;

District Councillor Greaves had indicated to Cllr Dale that an application to the Ward Investment Fund for work on Burley House Field (BHF) would be received sympathetically. To apply for the money District Councillors needed to be in receipt of

outline ideas by the end of December;

The clerk had met with two possible contractors for grass cutting on BHF costs were likely to under £1,000 p.a.

Cllr Dale advised that some correspondence had been received from John Gundry and Bruce Speed regarding BHF and the timing of any work to the field. The current tenant was entitled to 'quiet enjoyment' under the terms of his lease. Bradford Council had advised that work should wait until the current lease ends in June unless by prior arrangement with the tenant and landowner. There had been few responses to the request made via the newsletter for suggested uses for BHF. Cllr Jenkins suggested that the lack of feedback indicated that people wished to see BHF left as it is.

Councillors discussed the different types of management of BHF and the best way to ensure its continued protection. Councillors agreed that if a lease is taken then the Parish Council must be very sure of the terms and obligations on the Parish Council.

Proposed by Cllr Walker

Seconded by Cllr Forrest

RESOLVED that the Parish Council contacts Bradford Council to obtain a long lease on Burley House Field.

It was also

Proposed by Cllr Jenkins

Seconded by Cllr Forrest

RESOLVED that the Parish Council bid for £10,000 of Ward Investment Fund money to carry out work on Burley House Field.

Details of the bid for the Ward Investment Fund would be drawn up and brought back to the next meeting and further thought would be required on some of the suggested plans e.g. tree planting, grazing, play area.

- 138/0910 Annual Audit 2008-09**
It was noted that the external audit had been completed for 2008-09 and certificate issued. No comments had been made by the auditors.
- 139/0910 Parish Council Budget**
The process of compiling the parish council's budget for 2010-211 would soon commence. The finance working group would meet to draft some proposals for consideration by full council. Councillors with any items for inclusion were invited to forward these to the clerk as soon as possible.
- 140/0910 Community Heroes**
Shipley Area Committee was inviting nominations for the Community Heroes scheme. Councillors were asked to consider likely nominees. Cllr Forrest suggested the Hockney Group and agreed to contact them to find out if they were willing to be nominated.
- 141/0910 Education Services Review Consultation**
Bradford Council is consulting on the future of the council's education services. Copies of the consultation documents were circulated to councillors and detailed discussion of the parish council's response would take place at the December meeting.
- 142/0910 Burley Summer Festival 2010**
Councillors Dale, Tilford, Walker and Jones had met to discuss the Parish Council's involvement in the next Summer Festival. It would be suggested at the next meeting of the wider festival committee that a small core group is formed to lead the festival for next year.
Consideration would need to be given to the level of financial support provided by the Parish Council to next year's festival during the budgetary process.
- 143/0910 Civic Function**
Councillors agreed that they wished to hold a civic function around Christmas to thank volunteers in the community for their work over the last year and to invite other local organisations and individuals. Some discussion of the date for the event took place. It was suggested that the event was not held on a night when the council was meeting as this was too rushed. Councillors were invited to contact the clerk with a preference on date.
- 144/0910 Street Lighting**
Discussion on this item was deferred to the next meeting.
- 145/0910 Reports from councillors on other meetings attended**
Cllr Dale had attended the branch meeting of YLCA. Discussion had taken place on the benefits of the Quality Parish Council scheme. Some councils had expressed disappointment that Quality Parish status had not entitled councils to carry out any additional responsibilities or conferred any additional powers on parish councils. Cllr Tilford had attended a meeting of Burley Website Committee. The website would soon launch the Burley Summer Festival 2010 pages.
- 146/0910 Reports from councillors on enquiries or concerns forwarded by residents**
Cllr Walker had received complaints about new signage at the Generous Pioneer, the clerk had forwarded these to Planning Officers at Bradford Council.
- 147/0910 Correspondence – to note (all available from the Parish Clerk):**

- Bradford Kickstart Bulletin – October 2009
- Information from the Lord Mayors’ office on forthcoming events
- Information on autumn conference run by SELRAP (Skipton-East Lancashire Rail Action Partnership)
- Information from Bradford Council on Remembrance Day services in Bradford district
- Details of Funding Fair at Cottingley on 20th November
- Agenda for the meeting of the Standards Committee of Bradford Council on 28th October 2009
- CPRE West Yorkshire Branch newsletter – Autumn 2009
- Country Air – newsletter of Rural Action Yorkshire – Autumn 2009
- Issue 8 of PlanIt Bradford – October 2009

148/0910

Schedule of Payments

An amended schedule was circulated

Proposed by Cllr Palmer

Seconded by Cllr Walker

RESOLVED that the schedule of payments be accepted for payment.

149/0910

Minor items for action by the clerk between meetings and items for the next agenda

The clerk had received an application from Ilkley Grammar School for £100 to support residential places for Year 9 pupils. Councillors asked the clerk to establish if these funds would be used to support Burley children.

150/0910

Date and time of next meetings

- 10th December 2009 & 14th January 2010 – Full Council
- 16th November & 7th December 2009 – Planning Committee
- 30th November 2009 – Maintenance & Allotments Committee