

# Burley Parish Council

**Date:** 7<sup>th</sup> May 2010

Notice is hereby given that the Annual Meeting of Burley Parish Council will be held in The John Squire Room, Queen's Hall, Burley in Wharfedale on **Thursday 13<sup>th</sup> May 2010 at 7.30pm.**

*Jo Griffiths*

Jo Griffiths  
Parish Clerk

## A G E N D A

- 1. Election of Chairman for the year 2010-11**
- 2. Declaration of acceptance of office and Chairman's address**
- 3. Appointment of Vice-Chairman for the year 2010-11**
- 4. To receive any apologies for absence**
- 5. To receive any disclosures of interest**
- 6. Public Participation**  
*Members of the public are welcome to attend all parish council meetings as observers and during this item members of the public are invited to raise issues with the Parish Council*
- 7. Minutes of Previous Meeting**
  - To approve the minutes of the meeting held on 8<sup>th</sup> April 2010
- 8. To receive the minutes of the Planning Committee:**
  - Minutes of the meeting on 29<sup>th</sup> March & 19<sup>th</sup> April 2010
- 9. Minutes received from other organisations:**
  - Meeting of Ilkley & District Road Safety Committee – 31<sup>st</sup> March 2010
  - Wharfedale Ward Officer Team Meeting – 15<sup>th</sup> April 2010
  - Burley in Wharfedale Community Trust – 13<sup>th</sup> April 2010
  - South Pennine Branch of Yorkshire Local Councils – 10<sup>th</sup> March 2010
  - Joint Executive Board of Yorkshire Local Councils Associations – 17<sup>th</sup> April 2010
  - Joint Executive Board of Yorkshire Local Councils Associations – 16<sup>th</sup> January 2010
- 10. To receive an update from a representative of the Neighbourhood Policing Team**
- 11. Clerk's Report – for information only**
- 12. To review the terms of reference for the Planning Committee & Maintenance & Allotments Committee and to discuss establishing a Staffing Committee**

- 13. To appoint members to serve on the Parish Council's committees & working groups:**
  - Planning Committee
  - Maintenance & Allotments Committee
  - Staffing Working Group
  - Finance Working Group
  
- 14. To appoint members to serve as representatives of the Parish Council on outside bodies:**
  - Shipley Area Committee & Shipley Advisory Group (SCAPAG)
  - Police And Community Together (PACT)
  - Burley & District Chamber of Trade
  - Wharfedale Rail Users Group (WRUG)
  - West Yorkshire Rural Transport Group (WYRTP)
  - Burley & Menston Charities
  - Yorkshire Local Councils Association (YLCA)
  - Parish Council Liaison
  - Road Safety Group
  - Burley Website Committee
  - Wharfedale Activity Group (WAG)
  - Patient Participation Group at Grange Park Surgery
  
- 15. To receive and approve the inventory and asset register of Burley Parish Council property**
  
- 16. To approve the register of attendance for the council year 2009/10**
  
- 17. To adopt the meeting dates for 2010/11**
  
- 18. To appoint editor(s) and distribution co-ordinator(s) for the Parish Council newsletter**
  
- 19. Update on Burley Festival Week: Saturday 21<sup>st</sup> August – Monday 30<sup>th</sup> August 2010**
  
- 20. To review and make changes to the draft Standing Orders**
  
- 21. To discuss concerns forwarded via the police and local residents re: safety at junction of Hall Drive and Sun Lane**
  
- 22. To consider the request from BWCT for £1,000 donation towards the Christmas Lights display**
  
- 23. To discuss the NALC training events and attendance by councillors**
  
- 24. To receive an update from Cllrs Dale and Tilford on the meeting with Bradford College and parish councils from Ilkley and Addingham**
  
- 25. To discuss the latest draft of the amended Parish Plan**
  
- 26. To discuss the stones across the River Wharfe & receive a report on the meeting on 10<sup>th</sup> May**
  
- 27. To receive a report on efforts to secure a lease on Burley House Field**
  
- 28. To review the amended logos**

- 29. Reports from Councillors on other meetings attended – for information only**
- 30. Correspondence - to note and for information only**
- Partnership Post – 12th April 2010
  - Branch Annual Report 2009 for Campaign to Protect Rural England
  - Letter of thanks from Burley Millennium Theatre Group for award granted in April 2010
  - Receipts from Burley Probus Club for items purchased under Awards Scheme
  - Information on 2010 Rombalds Moor Forum Conference – 12<sup>th</sup> June 2010
  - Letter of thanks from Little School Pre-School for award granted in April 2010
  - NALC event programme 2010
  - Agenda for the Annual Meeting of South Pennine Branch of Yorkshire Local Councils Association
  - White Rose Update – May 2010
- 31. To approve the schedule of payments**
- 32. Minor items for action by the clerk between meetings and items for the next agenda**
- 33. Date of next meetings**
- 17<sup>th</sup> May 2010 - Maintenance & Allotments Committee
  - 24<sup>th</sup> May & 14<sup>th</sup> June 2010 – Planning Committee
  - 10<sup>th</sup> June & 8<sup>th</sup> July 2010 - Full Council