

BURLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council
held on **Thursday 11th March 2010**
in **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.30pm
Concluded: 9.50pm

Present: Cllr. Keith Dale (Chair)
Cllr. Kath Forrest
Cllr. John Horton
Cllr. Peter Jenkins
Cllr. Caroline Jones
Cllr. Mike Walker

Clerk: Mrs Jo Griffiths

232/0910 Chair's remarks

Cllr Dale opened the meeting and welcomed those attending including PCSO Andrew Wade and Mr Michael Churley, Ward Co-ordinator.

233/0910 To receive any apologies for absence

Cllrs Palmer, Tilford and Riley had sent apologies, these were received and accepted.

234/0910 To receive any declarations of interest

Cllr Horton declared an interest in item 15.

235/0910 Public Participation

None.

236/0910 Minutes of the previous meeting

Proposed by Cllr Jones

Seconded by Cllr Walker

RESOLVED that the minutes of the meeting of 11th February 2010 be accepted as a true and accurate record.

237/0910 To receive minutes of the Planning Committee

A copy of the minutes from the planning committee meeting on 1st February 2010 was received.

238/0910 Minutes received from other organisations

Copies of the following minutes were received:

- Minutes of meeting of South Pennine Branch of Yorkshire Local Councils Associations held on 11th November 2009
- Minutes of Joint Executive Board of Yorkshire Local Councils Associations on 17th October 2009
- Minutes of the meeting of Wharfedale Activity Group on 21st January 2010
- Minutes of Burley Website Committee meeting on 3rd February 2010

- 239/0910 Update from Neighbourhood Policing Team**
PCSO Wade circulated copies of the NPT newsletter and provided a report on current activities in the village. Speedwatch exercises continued to be carried out. PCSO Wade is now covering Menston and Burley as PCSO Hodgson is on light duties. It will be much easier to enforce parking restrictions now that the yellow lines have been put down. A suspect had been arrested for the indecent exposures incidents in the village. Cllr Dale asked PCSO Wade to be aware of incidents of possible obstruction of the public footpath outside 40 Sandholme Drive during the on-going building work. This had been reported to the Rights of Way Officer and the Neighbourhood Wardens. PCSO Wade advised that there had been a number of incidents around the village of unlicensed collection of scrap metal. These had also been linked to some incidents of theft.
- 240/0910 Vary the order of items to be discussed**
Proposed by Cllr Jones
Seconded by Cllr Walker
RESOLVED to vary the running order of the agenda and discuss items 10 & 11 next
- 241/0910 Ward Investment Fund**
Mr Churley reminded parish councillors that the Ward Investment Fund came from the proceeds of the sale of Leeds Bradford International Airport. £100,000 had been allocated to each ward in the Bradford District. District Councillors had allocated the following sums to Burley from the funds still available in the Wharfedale Ward: £20,000 for Burley Environmental projects including £10,000 for Burley House Field, £5,000 for improvements to the Christmas Lights and £5,000 for environmental improvements or enhancing sports provision for young people. Mr Churley was seeking assistance in defining what the money would be spent on. The clerk would send a copy of the bid made for money for Burley House Field to Mr Churley as this set out the proposed expenditure. Councillors advised that they were not clear if the £5,000 for Christmas Lights had already been spent on further heavy duty lighting columns in 2008. Mr Churley would check if this had been spent. Councillors agreed to formulate proposals for the £5,000 for environmental improvements before the next meeting and to liaise with Mr Churley on this subject.
- 242/0910 No Cold Calling Areas**
PCSO Wade circulated information on 'No Cold Calling Areas'. The aim is to reduce the number of unsolicited callers by posting signs on lamp posts and stickers on doors advising that this is a 'No Cold Calling Area'. The schemes were of particular benefit to older or vulnerable people who can feel intimidated by or fall victim to doorstep callers or bogus workmen. The scheme is being reviewed by the Neighbourhood Policing Team and support is being sought from local councils and organisations. There are some costs associated in establishing an area e.g. street signs, door stickers and NPT may be seeking financial assistance. Some possible sites in the village were discussed but emphasis was placed on ensuring that the area was not too small thereby advertising that there was a greater concentration of older or vulnerable people living there. Councillors were supportive of the scheme but raised concerns over the potential impact on lawful charitable organisations that collect door to door. Some concern was also expressed over the impact on the overall street scene of more signs on lighting columns.

243/0910

Clerk's Report

Following the last meeting the clerk had written to Library Services at Bradford Council re: provision of a photocopier at Burley Library and a greater choice of newspapers. A reply was awaited.

The clerk had contacted the Queen's Hall management staff and they were happy for the Parish Council to place a hardwood notice board on the exterior of the annexe. Planning Officers had advised that as Queen's Hall is not a listed building a planning application is not required but recommended filling out a pre application advice form. The clerk would bring a formal proposal for expenditure on this item to the next meeting.

The clerk had circulated details of the YLCA training programme, Cllr Tilford and the clerk had highlighted courses they were interested in attending. Councillors were asked to inform the clerk if they wished to attend any courses. The clerk also had details on the West Yorkshire Society of Local Council Clerks' Training Day on 30th April. Anyone interested in attending should contact the clerk.

The clerk had written to Bradford Council re: gritting routes and requesting the inclusion of Grange Road and Langford Lane on the formal route.

The money allocated under the Safe & Clean Scheme to Burley would be used to improve the entrance to the children's playground in Grange Road Park. This would be completed before the end of the financial year.

New Standing Orders had been circulated to parish councils. The clerk would bring a draft set to the April meeting for discussion.

Councillors were asked to note that the Annual Meeting of the Parish will take place at Queen's Hall on 25th March 2010 not at Burley Oaks Primary School as previously advertised.

The clerk would bring the new logo proposals to the April meeting.

244/0910

Burley House Field

Cllrs Tilford and Dale and the clerk had attended a meeting with Andrew Kitchen from Bradford Council on 3rd March 2010. A copy of the meeting notes was circulated along with the draft Heads of Terms proposed by Bradford Council for a lease on the field.

Councillors expressed their disappointment at the proposals put forward and it was Proposed by Cllr Jones

Seconded by Cllr Forrest

to take further advice on the legal content of the Heads of Terms and to forward copies of the Heads of Terms and meeting notes to the District Councillors to ask for their assistance in moving this matter forward.

245/0910

Summer Festival 2010

Cllr Jones provided an update and advised that planning was progressing well with an outline programme already in place.

It seems unlikely that the pedal car race would take place in 2010 due to the inability to provide a circuit agreeable to Bradford Council.

A satellite event at Easter as part of the Leeds Youth Film Festival is under discussion.

There are some concerns about the quantity of children's play activities that will be provided during the festival. Bradford Council is unable to provide the Playscheme that they offered in Grange Road park last year but efforts are being made to book individual aspects.

246/0910

Save Our Stones

The clerk reported she had received a reply from West Yorkshire Anglers. WY Anglers confirmed that work had been carried out below the stones to help balance the flow of water either side of the island and to help stop the north bank eroding. There are no plans to carry out any further work.

Cllr Palmer had advised that he had not received a reply from Bradford Council re: the promised survey or any information on the injunction and legal situation. Councillors asked the clerk to try to move this matter forward and report back to the next meeting.

247/0910

Hanging Baskets

The Parish Council had received a request from Burley in Wharfedale Community Trust for £2,000 to pay for the hanging baskets in the village for 2010. The costs broke down into £1,020 for purchase of 34 hanging baskets, £750 to pay someone to water the baskets and £230 awarded retrospectively towards the bowser purchased last year by BWCT. After discussion it was

Proposed by Cllr Jones

Seconded by Cllr Jenkins

RESOLVED to inform BWCT that the Parish Council will pay for 34 hanging baskets up to a maximum cost of £1,020 when invoiced directly by the supplier.

248/0910

Ilkley Grammar School

The proposal for the new grammar school on a green belt site in Ben Rhydding had been recommended for refusal by Ilkley Parish Council. Burley Parish Council had not been officially invited to offer comments on the proposal but councillors were aware that they had an opportunity to respond individually or as a council to the public consultation. Cllr Jones advised the council of the content of the letter she would be sending in response to the public consultation.

Councillors discussed issues arising from the proposals as well as the importance of representing the views of the residents of Burley as well as their own.

If they wished to respond councillors were invited to forward their views on the proposals to the clerk and advise if they wished to respond as individuals or as a council.

249/0910

Patient Participation Group

Councillors discussed the Patient Participation Group being established by Grange Park Surgery. Councillors agreed that they wished to be represented on this group. At the Annual Meeting of the Parish Council in May a councillor would be nominated as a representative.

250/0910

Leeds Bradford Airport Consultation on Noise Action Plan

The clerk would circulate the details of the webpage to view the consultation on the Noise Action Plan. Councillors were invited to bring comments to the next meeting and a response would be formulated on behalf of the Parish Council.

251/0910

Parish Plan Amendments

Cllr Tilford had circulated copies of the amended parish plan. The current plan had been amended to use the common themes in the Shipley Area Committee Action Plan and to incorporate new issues. Cllr Tilford had requested comments on the draft and councillors were asked to forward these as soon as possible so a further draft could be brought to the April meeting. Councillors agreed to review progress at the April meeting and if necessary to agree a small working group to complete the work. Thanks were noted to Cllr Tilford for her work on this subject.

252/0910

Parish Plan Update

Councillors discussed updates and additions to Section E – Public Transport of the plan. Cllr Jenkins would incorporate the changes.

- 253/0910 Reports from councillors on other meetings attended**
Cllr Dale had attended Parish Council Liaison and there had been further discussion on issues regarding electronic planning consultations.
- 254/0910 Reports from councillors on enquiries or concerns forwarded by residents**
Cllr Forrest had received complaints from a resident of York Terrace regarding the footballers trailing mud from the Recreation Ground through the roads around the Recreation Ground. The enquiry had been forwarded to the Neighbourhood Wardens. Cllr Jenkins had been contacted by a resident of Southfield Road in regard to the amount of dog fouling on village roads.
- 255/0910 Correspondence – to note (all available from the Parish Clerk):**
- Agenda for the meeting of South Pennine Branch of Yorkshire Local Councils Associations on 10th March 2010
 - West Yorkshire Branch newsletter from CPRE
 - Partnership Post 22nd February 2010
 - Agenda for the meeting of the Standards Committee of Bradford Council – 4th March 2010
 - White Rose Update from YLCA – February 2010
 - 2010 Training Programme from YLCA
 - Information on the SLCC West Yorkshire Branch Training Day – 30th April 2010
- 256/0910 Schedule of Payments**
The revised schedule was circulated
Proposed by Cllr Jones
Seconded by Cllr Walker
RESOLVED that the revised schedule of payments be accepted for payment.
- 257/0910 Minor items for action by the clerk between meetings and items for the next agenda**
The Standards Committee at Bradford Council is seeking another member from a parish council in the area. If anyone is interested in the role then the clerk can forward details. Cllr Jenkins reported that the Ilkley Gazette had once again inaccurately reported that Burley Grange had been gifted to the people of Burley when it had been purchased by the people of Burley. The clerk was asked to write to the Ilkley Gazette and correct this error.
- 258/0910 Date and time of next meetings**
- 8th April & 13th May 2010 – Full Council
 - 15th & 29th March 2010 – Planning Committee
 - 25th March 2010 – Annual Meeting of the Parish