

BURLEY PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 10th June 2010 in The John Squire Room, Queen's Hall, Burley in Wharfedale

Commenced: 7.00pm
Concluded: 9.40pm

Present: Cllr Keith Dale (Chair) Cllr Matt Palmer
Cllr John Horton Cllr Peter Riley
Cllr Peter Jenkins Cllr Sylvia Tilford
Cllr Caroline Jones Cllr Mike Walker

Clerk Mrs Jo Griffiths

Pre-meeting from 7pm- 7.30pm

John Hope and Alison Eagle form Wharfedale Activity Group (WAG) were invited to speak about the group and its aims. WAG is seeking to promote sport and sporting facilities in the Wharfe Valley, increase participation in sport and enhance sporting facilities with a longer term aim to have a publicly funded sports and leisure facility in the valley. WAG is independent of Bradford Council and is made up of volunteers from a variety of sports groups. In the two year build up to the Olympics WAG will seek to celebrate sporting activity in the valley and encourage participation. To fulfil this aim WAG is proposing to employ a part time Sports Development Officer and is seeking support from a range of organisations including the local parish councils. WAG would like to invite the Parish Council to appoint a representative to its organisation, to attend the meeting in July to discuss the proposals to employ a Sports Development Officer.

034/1011 Chair's remarks

Cllr Dale opened the meeting and thanked Alison Eagle and John Hope of Wharfedale Activity Group for attending the pre-meeting and informing the Parish Council of the aims of the group.

Cllr Dale welcomed Ian Sunderland of Burley Trojans Juniors Football Club to the meeting.

035/1011 To receive any apologies for absence

Cllr Forrest had sent apologies, these were received and accepted.

036/1011 To receive any declarations of interest

None

037/1011 Public Participation

None.

038/1011 Minutes of the previous meeting

Proposed by Cllr Jenkins

Seconded by Cllr Walker

RESOLVED that the minutes of the meeting of 13th May 2010 be accepted as a true and accurate record.

039/1011 To receive minutes of the Planning Committee

A copy of the minutes from the planning committee meeting on 10th May 2010 was received.

040/1011 Minutes received from other organisations

Copies of the following minutes were received:

- Burley Website Committee – 19th May 2010

041/1011 Update from Neighbourhood Policing Team

Inspector Sanderson circulated copies of the Neighbourhood Policing Team update and discussed the crime figures for Burley.

The local priorities for Burley are to conduct regular Speedwatch and to tackle the issue of older youths congregating in the grounds of Burley Oaks Primary School.

PACT meetings continued to be held in Burley and Menston but attendance was low and the NPT are seeking ways to increase attendance and engagement by the public.

A day of action is to be held in Burley on 8th July focusing on parking issues around the two schools and cleansing issues including dog fouling.

Cllr Horton asked if the police were aware of some recent thefts of stone and paving slabs around Lawn Walk. The Police were not aware of this particular incident but it was an on-going issue locally.

Cllr Dale asked that Parking Services are reminded to monitor the four hour parking bays on Prospect Road.

Inspector Sanderson was thanked for the update and she left the meeting at this point.

042/1011 Clerk's Report

The clerk reported that an acknowledgement had been received from Leeds Bradford International Airport to the consultation on Noise Action Plan.

A Community Support Commissioning Workshop is to be held in Shipley on 24th June. The clerk would forward details to those interested in attending.

The next Rombalds Moor Forum would be held in Baildon on 12th June.

The clerk asked for any contributions towards the remit for a Staffing Committee.

Iron Row: further correspondence had been received by the clerk on this subject. Councillors identified the smaller sign as more appropriate in this setting and the clerk would liaise with Streetscene Officers to get the sign made and erected.

A report had appeared in this week's Ilkley Gazette criticising the chicane under the railway bridge and the Parish Council's role in its approval. The clerk and Chair had contributed a response to the paper. Cllr Palmer had also sent comments to the Gazette in his capacity as a district councillor; this would hopefully be published next week.

The Principal Engineer for Shipley had notified the clerk that he would be approaching the Parish Council with a request for a financial contribution towards the traffic calming scheme being proposed for Moor Lane. Cllr Palmer expressed concern that the scheme was not yet available for consultation and encouraged the Parish Council to press Traffic & Highways for more information.

043/1011 Register of Attendance

A copy of the revised attendance register had been circulated

Proposed by Cllr Riley

Seconded by Cllr Walker

RESOLVED to approve the attendance register subject to Cllr Palmer being identified as not a member on either the Maintenance & Allotments or Planning Committees.

044/1011 Burley Summer Festival 2010

Cllr Tilford reported that the programme was being finalised and would go to print at the end of this month. A bid for lottery funding had been submitted and a decision was awaited.

An appeal had been put out on in the latest parish council newsletter for festival volunteers.

Cllr Tilford and Cllr Jones expressed the need for support from the council by councillors volunteering to assist at events and hoped that councillors would also be able to encourage others to volunteer for events.

Cllr Horton enquired when the programme would be available to view on the village website, Cllr Tilford reported that this should be up and running very soon.

045/1011 Variation of Running Order

Proposed by Cllr Dale

Seconded by Cllr Jones

RESOLVED to move item 19 up the agenda.

046/1011 Recreation Ground

Cllr Dale explained that he had invited representatives of Burley Trojans Juniors Football Club to the meeting to discuss progress on the changing rooms project for the recreation ground.

Ian Sunderland from BTJFC advised that during the last 18 months the club had lost several of its key committee members and despite efforts to recruit replacements the club was struggling to move the changing rooms project forward. It seemed likely that the current planning permission would be allowed to lapse.

The original project had been estimated at a cost of £500,000 - £700,000. Whilst the club had some funds available to it and there was some section 106 money available the project had always been heavily reliant on external funding. The availability of such funding in the current economic climate and the ability of the club to fundraise such a large amount was in doubt.

The club was now exploring some alternatives to the full scheme and was in discussion with Officers from Bradford Council about a project to provide some portakabins that would include changing rooms and toilet facilities. The cost of this kind of facility would be around £60,000-£70,000.

The club was also experiencing some difficulties in the usability of the pitches at Iron Row and at Scalebor Park. It was likely that financial input from the club would be required to assist in improving the drainage at both sites which would limit the funds available for changing rooms.

Cllr Palmer requested that the club forward concerns over the maintenance of pitches at Iron Row to him and his ward councillor colleagues – they may be able to assist in ensuring Bradford Council was carrying out the necessary maintenance works. The Parish Council was aware that the Burley in Wharfedale Community Trust was seeking to improve the drainage and condition of the pitches at Scalebor Park.

Councillors asked in what ways they could be of assistance to the football club. After discussion it was agreed that it would be helpful if the football club could provide the Parish Council with a list of the key priorities for the club and the likely costs involved.

The Parish Council would seek to clarify what section 106 monies are available to the village and to assist in identifying any other funds including the Ward Investment Fund that could be utilised for any improvements to the facilities at Iron Row.

047/1011 Standing Orders

Copies of the amended standing orders had been circulated. The document incorporated the changes agreed at the last meeting and the missing paragraphs from the first section.

Proposed by Cllr Jones

Seconded by Cllr Walker

RESOLVED to adopt the amended Standing Orders.

048/1011 NALC Training Events

Councillors discussed the training events. Cllrs Dale & Tilford expressed an interest in attending the event on Localism to be held in York in September. The clerk would seek more details and forward to the councillors involved.

- 049/1011 Parish Plan**
The latest draft of the Parish Plan had been circulated and councillors were asked for their final comments. Some final inclusions were still required. Councillors wished to record their thanks to Cllr Tilford for her work on the plan.
Proposed by Cllr Riley
Seconded by Cllr Walker
RESOLVED to adopt the amended Parish Plan subject to the final amendments and corrections.
- 050/1011 Burley House Field**
The clerk had replied to Asset Management and advised that the 6 month development break clause included in the latest Heads of Terms was unacceptable to the Parish Council. After chasing a response from Asset Management an email had been received stating that Asset Management rejected the Parish Council's request to remove the six month development break clause. A formal response from Asset Management was awaited; the Parish Council agreed to respond then but wished to minute that it was unhappy with this response. The Parish Council discussed the risks involved in taking on a lease with a six month development break clause. It was agreed to canvas wider opinion at the Neighbourhood Forum on 17th June and discuss possible courses of action if the Parish Council does not agree to the terms offered.
- 051/1011 Annual Return & Accounts for the financial year 2009/10**
Copies of the Annual Return, Auditor's Report and Accounts for the financial year 2009/10 had been circulated.
Proposed by Cllr Tilford
Seconded by Cllr Jenkins
RESOLVED to approve the Annual Return and Accounts for the financial year 2009/10 noting the comments of the internal auditor.
- 052/1011 Logos**
This item was deferred to the next meeting.
- 053/1011 Ilkley Grammar School**
Bradford Council had responded to the Parish Council's concerns about the proposed site for the new school. The Parish Council noted the response.
- 054/1011 Reports from councillors on other meetings attended**
None
- 055/1011 Correspondence – to note (all available from the Parish Clerk):**
- Agenda for meeting of the Standards Committee of Bradford Council – 20th May 2010
 - Summary from Ilkley Choral Society on use of Parish Council award – May 2010
- 056/1011 Schedule of Payments**
The revised schedule was circulated
Proposed by Cllr Palmer
Seconded by Cllr Walker
RESOLVED that the revised schedule of payments be accepted for payment.

0057/1011

Minor items for action by the clerk between meetings and items for the next agenda

Cllr Jones had reviewed the information provided by the Taxi Licensing Office at Bradford Council. Procedures are in place to put conditions on the licenses of those who have committed offences.

Cllr Dale reminded councillors that the Annual Civic Service would take place at Burley Methodist Church on Sunday 27th June at 10.30am.

Nominations for the position of Vice Chair were invited for the next meeting.

0058/1011

Date and time of next meetings

- 17th June 2010 – Neighbourhood Forum
- 14th June & 5th July 2010 – Planning Committee
- 8th July & 9th September 2010 - Full Council