

BURLEY PARISH COUNCIL

Minutes of the Full Council Meeting
held on **Thursday 9th December 2010**
in **The John Squire Room, Queen's Hall, Burley in Wharfedale**

Commenced: 7.30pm
Concluded: 9.35pm

Present: Cllr Keith Dale (Chair) Cllr Peter Jenkins Cllr Peter Riley
 Cllr Kath Forrest Cllr Caroline Jones Cllr Mike Walker
 Cllr John Horton Cllr Matt Palmer

Clerk: Mrs Jo Griffiths

175/1011 Chair's remarks

Cllr Dale opened the meeting and welcomed councillors and visitors.

176/1011 To receive any apologies for absence

Cllr Tilford had sent apologies; these were received and accepted.

177/1011 To receive any declarations of interest

Cllr Jones declared an interest in items 11 and 12. Cllr Palmer declared an interest in items 10, 11, 13, 15, 16 and 19.

178/1011 Public Participation

A local resident was present to raise issues relating to the Co-op store on Station Road. Litter is an on-going issue. Could the litter picker be directed along Aireville Terrace as this road is not regularly serviced and there is litter associated with the shops? When the recycling cardboard collection takes place there are pieces of cardboard littering the area that have fallen from the receptacles carrying the cardboard. The posters on the shop front regularly blow off and litter the area.

The overall appearance of the shop is out of keeping with the conservation area and the resident had complained to the Planning Office as painting the shop in a colour different to the flats above ran contrary to the lease agreement.

Cllr Palmer advised that he was in on-going discussion with the Co-op around some of these issues and would speak to the resident direct.

Councillors thanked the resident for his comments and would consider the comments and the council's response at the council's next meeting.

179/1011 Minutes of the previous meeting

Proposed by Cllr Riley

Seconded by Cllr Forrest

RESOLVED that the minutes of the meeting on 11th November 2010 be accepted as a true and accurate record.

180/1011 To receive minutes of the Planning Committee

A copy of the minutes from the planning committee meeting on 8th November 2010 was received.

181/1011 Minutes received from other organisations

A copy of the minutes of the Parish & Town Council Pre-Liaison Meeting Group on 2nd November 2010 and the minutes of Burley Website Committee on 3rd November 2010 were received.

182/1011

Update from Neighbourhood Policing Team

PCSO Wade circulated copies of the latest NPT newsletter. The local priority remained to carry our regular Speedwatch exercises. The crime figures were discussed. Cllr Horton asked if there had been any further information or break ins into allotment sheds. PCSO Wade was keeping the area under observation but was not aware of any further incidents and had not seen any persons who looked out of place on the allotment site. Cllr Palmer asked if some Speedwatch exercises could be carried out on Moor Lane with penalty notices served. PCSO Wade would pass this request on to Inspector Sanderson. The results of the day of action monitoring motorists on 25th November were discussed.

183/1011

Clerk's Report

The clerk reported the new signs for Iron Row had been ordered and would be installed by Bradford Council. Due to financial constraints they may have to wait until the start of the new financial year.

The willow tree on the Village Green that is leaning on other trees had been looked at by Bradford Council. Officers had confirmed that they had no concerns about the safety of the trees.

The Hockney Group have invited a member of the Parish Council to speak to the group after Easter on a subject of their choice. Anyone interested in speaking to the group should contact the clerk.

The budget and precept will need to be approved at the February meeting. The base line figure had been received from Bradford Council. The finance working group will meet early in the new year.

The next newsletter is in the process of being finalised. Councillors with any additional information for the newsletter should provide it as soon as possible. The content of the Neighbourhood Forum in January was discussed.

The charity draw due to take place at the cancelled Farmers Market in December will now be held at the January market.

The clerk would shortly be sending out invites to the annual civic reception on 6th January. If councillors wished to suggest invitees could they please let her know as soon as possible.

Following the last meeting the clerk had written letters to the WARD campaign organiser and in response to the proposed court closures.

Burley was now in 6th position in the Race to Infinity. The continued efforts of the iBurley group were commended.

184/1011

Burley House Field

Councillors had met with the parish council's solicitor James Bloomer on 22nd November. Mr Bloomer had expressed concerns about pursuing a lease. It was known that these concerns were also shared by Bradford Council's solicitor. Mr Bloomer's advice had been not to pursue a lease as the exclusive occupation of the field under the terms of the lease was not compatible with the field's status as Village Green. The lease would also bring various liabilities to the Parish Council that it may consider onerous.

The 2006 resolution from Bradford Council's executive was for "... conferring management on Burley Parish Council". Councillors agreed that a management statement or agreement could equally meet this requirement.

John Gundry had been given an opportunity to comment on the solicitor's comments and his response was read out to the parish council.

Councillors discussed the legal opinion and the other possible options for management of the field including a mutually agreed Management Statement or other similar arrangement. It was felt that a management statement should be brief but would establish clarity as to what would happen on the field.

Councillors agreed that they were committed to the Parish Council actively managing the field and its use including improvements to the entrance and bridge, the introduction of new

trees and a community orchard. The council wished to do this via a method other than a lease.

Proposed by Cllr Jones

Seconded by Cllr Jenkins

RESOLVED to write to James Bloomer asking him to inform Bradford Council that pursuant of the executive decision of December 2006 that "the land...be used for the purposes of informal public recreation... with the ultimate intention of conferring management to Burley Parish Council" and the Parish Council will be taking over management of the field forthwith.

185/1011 School admissions consultation

Bradford Council is consulting on school admission arrangements for September 2012.

There are two aspects concerning the parish: an increase in the intake to Burley Oaks Primary School from 45 to 60 pupils and changes to the admissions oversubscription criteria for Ilkley Grammar School.

Burley Oaks

Cllr Jones read out a statement from the Headteacher at Burley Oaks stating that the Headteachers and Governors of both Burley Oaks and Burley & Woodhead Primary Schools do not support the proposed increase. The reasons for opposing the increase were that the demand for increased places beyond 2011 is not supported by accurate and reliable data; a failure to fill all 60 places at the school would result in a deficit budget that would not be in the school's best interests; competition between the two schools could be created as each struggles to fill its own places.

A similar consultation had taken place last year and the Parish Council had supported the schools' view and opposed the increase. Cllr Palmer advised that the district council was obliged to consult once again and that there were some counter arguments including the distress caused to those parents who had to appeal to get their child into a Burley school. Councillors acknowledged that some parents had been placed in very difficult circumstances when they had to go to appeal. All children had been accommodated at the Burley schools and it was Cllr Jones' assertion that in the last 10 years no child in Burley that wished to attend a Burley primary school had been denied a place.

Cllr Walker is a governor at Burley & Woodhead and he confirmed that the school was not in favour of the increase.

Proposed by Cllr Jenkins

Seconded by Cllr Walker

RESOLVED by a majority vote that Burley Parish Council lend its support to the schools and opposed the increase in admission numbers to Burley Oaks Primary Schools.

Ilkley Grammar School

The proposal was to amend the oversubscription criteria so that children living in priority area 1 and attending a named feeder school would be given priority over children resident in priority area 1 and educated elsewhere.

Cllr Palmer advised that this policy would have a direct impact on a small number of families and he was trying to obtain data on how many children in Burley are privately educated at primary age and then go to Ilkley Grammar. There were also concerns that this would not address the central issue that Ilkley Grammar school was not big enough for the number of children that wished to attend.

Councillors agreed to defer a response on the Ilkley Grammar School consultation to give Cllr Palmer further time to obtain data.

186/1011 Variation to Running Order

Proposed by Cllr Dale

Seconded by Cllr Riley

RESOLVED to vary the running order

187/1011 Moor Lane Traffic Calming Scheme

A copy of the proposed scheme had been circulated to councillors. Cllr Palmer had been involved in drawing up the scheme and advised that the scheme had been formulated to minimise impact to motorists whilst maximising safety to pedestrians. The data collected re: speeding vehicles indicated that motorists were regularly travelling in excess of the speed limit. There are two possible sites for a Vehicle Activated Sign and parish councillors were invited to offer input on the site.

Simon D'Vali, Principal Engineer for Shipley will attend the January Neighbourhood Forum to present the scheme for consultation and answer questions.

Councillors noted that the Parish Council had not yet been officially consulted but that the scheme appeared favourable.

188/1011 Funding Request from Burley Local History Group

The Burley Local History Group had requested £150 to assist in a project to provide a copy of a new local history book about Greenholme Mills to every child in the two village primary schools. The rest of the funding would be by the Local History Group and private donations

Proposed by Cllr Riley

Seconded by Cllr Walker

RESOLVED to allocate £150 under s137 expenditure to support Burley Local History Group in providing a copy of Greenholme Mills Remembered to every child at Burley Oaks & Burley and Woodhead primary schools.

189/1011 Community Buildings

Cllr Palmer invited the Parish Council to consider the future of community buildings in the village. In particular Queen's Hall and the future viability of the building. Cllr Palmer was obtaining details on the financial costs and income for Queen's Hall and this item would be brought back to a future meeting.

190/1011 Allotments Bank Account

Proposed by Cllr Jones

Seconded by Cllr Walker

RESOLVED to close the Parish Council's allotments bank account and amalgamate with the general account.

191/1011 Notice Board for Queen's Hall

The clerk had obtained quotes for a hardwood noticeboard for the exterior of Queen's Hall. Permission had been obtained from Hall's Staff and the Planning Office.

Proposed by Cllr Palmer

Seconded by Cllr Jones

RESOLVED to authorise expenditure of up to £800 on a notice board plus installation costs.

192/1011 Presentation to retiring Shipley Area Co-ordinator

Proposed by Cllr Jones

Seconded by Cllr Jenkins

RESOLVED to authorise expenditure of £60 under s137 expenditure for a presentation to the retiring Shipley Area Co-ordinator

193/1011 West Yorkshire Local Transport Plan consultation and rural bus subsidy grant

Councillors agreed to delegate a response on the West Yorkshire Local Transport Plan consultation and the proposed cuts to the rural bus subsidy grant to a working group of the clerk, Cllr Tilford and Cllr Forrest.

194/1011 Ward Investment Fund

The clerk had seen another contractor this week for a further quote for the work to Burley House Field. Cllr Tilford had forwarded proposals for the community orchard. These figures could now be formed into a bid for the money.

The unallocated £5,000 needed to be assigned quickly. Shipley Area Co-ordinator's office was putting pressure on the parish council to finalise the expenditure. The clerk had been seeking to speak to Malcolm Wright re: the recreation ground. After some delays it looked as a meeting could be arranged between the interested parties from Bradford Council, Burley Trojans Juniors as well Cllr Palmer and Cllr Dale.

195/1011 Logo

Councillors viewed further sample logos.

Proposed by Cllr Walker

Seconded by Cllr Riley

RESOLVED to adopt the logo produced by Ellesmere Press minus the four parallel lines and after ensuring that the font was still easily readable when reduced in size.

196/1011 Parish Plan

Councillors reviewed Section 3 – Safer Communities of the Parish Plan. The clerk and Cllr Tilford would make the relevant amendments to the plan.

197/1011 Reports from councillors on other meetings attended

Cllr Walker had attended Road Safety Group.

198/1011 Reports from councillors on concerns raised by residents

None

199/1011 Correspondence – to note (all available from the Parish Clerk):

- Agenda for meeting of the Standards Committee, Bradford Council – 9 November 2010
- Issue of Allotment and Leisure Gardener magazine – December 2010
- Partnership Post 12th November 2010
- White Rose Update – November 2010
- Issue 11 of Plan-it Bradford
- Shipley Locality Autumn Newsletter – Autumn 2010
- Details of Bradford Council's Young Citizens Awards Scheme for 2011

200/1011 Schedule of Payments

The revised schedule of payments was circulated

Proposed by Cllr Walker

Seconded by Cllr Riley

RESOLVED that the revised schedule of payments be accepted for payment.

201/1011 Minor items for action by the clerk between meetings and items for the next agenda

None.

202/1011 Date and time of next meetings

Full Council – 13th January & 10th February 2011

Planning Committee – 13th December 2010 & 10th January 2011