

BURLEY PARISH COUNCIL

Minutes of the meeting of the Maintenance & Allotments Committee
held on Monday 20th July 2009
in the John Squire Room, Queen's Hall

Commenced: 7.30pm
Concluded: 9.20pm

Present: Cllr. Sylvia Tilford (Chairman)
Cllr. Keith Dale
Cllr. Kath Forrest
Cllr. John Horton
Cllr. Caroline Jones
Cllr. Peter Riley
Cllr. Mike Walker
Allotment representative Pete Burnell

Clerk: Mrs J Griffiths

M22/0910 Chair's Remarks
Cllr Tilford opened the meeting and offered a welcome to those attending.

M23/0910 Apologies
Apologies were received and accepted from Juliette Newsham.

M24/0910 To receive any disclosures of interest
None

M25/0910 Public Participation
None

M26/0910 Minutes of the previous meeting
Proposed by Cllr Jones
Seconded by Cllr Walker
RESOLVED that the minutes of the meeting of 18th May 2009 be accepted as a true and accurate record.

M27/0910 Clerk's Report
The clerk reported that Langford Lane alongside Burley House Field had been nominated as part of the Shipley area Smart & Clean campaign. Parks & Landscape Service at BMDC would provide a quote to re-paint the Youth Shelter but suggested that it might be quicker and cheaper if the Parish Council were to find someone locally to carry out the work. The clerk had notice boards for the allotments. One quote to put up the boards had been requested but not received. The clerk asked for other recommendations of local tradesmen who could carry out the work. An extra compost bin had been ordered for the Village Green. Cllr Horton would liaise with the contractors carrying out the tree work on the Village Green and ask them to take away the excess branches from the Village Green Working Group mornings. The clerk had not written to the owner of 2 Norwood Terrace about the building supplies on Back Lane as they had been reduced in number in recent weeks.

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Signed

Date

M28/0910 Village Green

The work on tree reduction and thinning had begun on the Village Green. The clerk had been asked what funds the Parish Council might wish to contribute towards the re-planting. The clerk was asked to clarify what planting was suggested and if it was required.

Councillors had received complaints about the height and density of the foliage in the shrub bed opposite the Malt Shovel. It was alleged that this made it difficult to see what was coming round the corner. Councillors agreed to review this at the next Working Group morning.

Cllrs Tilford and Walker had drafted a statement on managing the Village Green. Copies were circulated and discussed. Comments were invited and any further information could be emailed to Cllr Tilford and incorporated before the next meeting when the proposal could be discussed and refined further.

M29/0910 Legal Transfer of Allotments from Bradford Council to the Parish Council

The legal papers were with the solicitors and clarification was being sought over the responsibility for repairing the footpath alongside the allotments.

M30/0910 Prospect Road Allotments

The committee agreed to a working morning on the allotments for Saturday 5th September. Invoices would be sent out to tenants in the next month and notification of the clean up morning would be given then.

Some allotments were very water logged at times. This was thought to be a pattern that had formed in the last 2-3 years. The committee discussed what had changed and the clerk would research some information on contractors or individuals who may be able to assess the problem and offer advice.

The allotments would be open to the public on Saturday 22nd August as part of Burley Summer Festival so that people could walk around, view the allotments and talk to allotment holders. Volunteers would be requested for the Open Morning but some individuals would be approached directly.

Various people had reported problems with rabbits on the allotments. The rabbits were known to also be a problem on the East End Allotments. Little action would be taken at this time of year but in the autumn there were a number of options to tackle the problem.

M31/0910 Aireville Terrace Allotments

Cllr Riley had met various fencing contractors on site to gain quotes for the fencing work to two sides of the allotment. Written confirmation of the quotes was still awaited. Based on the verbal quotations received it was

Proposed by Cllr Jones

Seconded by Cllr Walker

that the clerk commission the work at a cost of no more than £900.

The clerk had not yet made any investigation about a water supply to this allotment site.

M32/0910 Oak Avenue Allotments

Cllr Dale had attended the AGM of the East End Allotment Society and reported to the committee. It was now believed that 75% of allotment holders were in favour of selling the land to a developer. In the current economic climate this did not seem to be so attractive an option and the latest offer received had been declined due to the insufficient amount offered.

- M33/0910 Allotments on Burley Oaks Primary School Playing Field**
There was no further update on this project.
- M34/0910 Allotments Assessment Form**
Some concerns had been expressed at the last meeting about proposed revisions to the Allotments Assessment Form. After discussion it was agreed to retain the original form for this year.
- M35/0910 Dog Fouling**
Shipley Area Co-ordinator's Office had sent copies of some poster campaigns that had been carried out in other areas in an effort to tackle dog fouling. The committee were supportive of such campaigns but asked the clerk to find out what results such campaigns had.
Stickers had also been provided that could be placed on litter bins advising dog owners that they could place dog poo bags in the ordinary litter bins. The committee agreed to wait to distribute these until the new litter bins are in place. The clerk reported that the work to repair and replace the bins nominated in the litter bin survey would be carried out in 8-10 weeks due to the length of time required to order the bins.
- M36/0910 Disused Railway Line**
Cllr Riley advised that the land is classified by Bradford Council as a Wildlife Area. Discussion took place on how the area might be enhanced and it was agreed to put an item in the next newsletter inviting comments. Some areas were very overgrown whilst other areas had been cleared by neighbouring properties and might present some planting opportunities.
- M37/0910 Cutting Schedules for Roundabouts and Verges**
Cllr Riley reported that officers at Bradford Council had worked hard this year to liaise with him re: cutting schedules. Due to unforeseen circumstances the cut on the roundabouts along the bypass would be delayed until early August.
Cllr Riley was looking at seeding some plants on the roundabouts to help suppress the grass on the roundabouts in future years.
- M38/0910 Burley Village Wildlife Group**
Cllr Riley reported that the Burley Village Wildlife Group had once again cleared the Himalayan Balsam from stream sides in the village.
It was a good year at Sun Lane Nature Reserve for wildflowers, although less so for the insects. Negotiations to gain Local Nature Reserve Status for Sun Lane were on-going.
- M39/0910 Overhanging Trees & Shrubs**
The clerk had written to Illsons again asking them to tackle the overgrown vegetation on Moor Lane. Cllr Tilford requested that a letter is also sent to Network Rail as some of the overhanging bushes are on its land.
- M40/0910 Green Recycling**
Cllr Forrest reported that green recycling is not offered to all households and those excluded are properties classed as in a rural location. This applied to some properties on the edge of the village and was known to happen in other parts of the Bradford District.

- M41/0910 Generous Pioneer Roundabout**
The clerk had made enquiries with Traffic & Highways about the height and density of trees on the Generous Pioneer roundabout and the risk to pedestrians and road users. A reply had not yet been received. The clerk would follow this up again.
- M42/0910 Next meeting**
The next meeting of the Maintenance & Allotments Committee would be on Monday 28th September 2009 in the John Squire Room, Queen's Hall.
- M43/0910 Minor items and items for the next agenda**
Cllr Tilford noted that the Licenses Panel to review the application for registration as common land for Burley House Field has been postponed until September. Saturday 25th July was the next working group morning on the Village Green.