

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting held on Tuesday May 12th 2009

Present: Duncan Ault(DA); Harvey Bosomworth(HB); John Grimshaw(JG); Tom Sumner(TS); Niccola Swann(NS); Sylvi a Tilford(ST); Andrew Wriglesworth(AW).

In the chair: Bill Howson(BH).

1. Apologies for absence: Clive Myatt(CM); Jed Smith(JS).

2. Minutes of the last meeting held on February 10th. These were accepted as a correct record and were signed.

3. Matters arising from the minutes not covered elsewhere on the agenda.

Hanging baskets: TS reported that hanging baskets would be hung on the new lighting columns and in the Pudding Tree garden. Costs of watering would be covered within the agreed maximum sum of £1500. TS suggested that in future years the Parish Council could be asked to contribute 50% of the costs.

4. Correspondence.

None

5. Treasurer's report NS reported that the current account stands at just under £25,000 with a further £10,589 in the deposit account and £5,225 in the Jennings' bequest account. The main items of income and expenditure in this financial year to date were noted. Income has come from the Dorrit Southon legacy, Christmas lights donations and Burley Chamber of Trade. Major items of expenditure have been the Christmas lights, insurance, and the website. There is a further payment for Christmas lights to go to Bradford Council but the total should remain comfortably within budget.

6.Christmas lights The switch on date will be the 28th November. To date no one has been identified to switch on the lights. Thanks were recorded to the Chamber of Trade for the donation towards the Christmas lights generated from the Christmas Fair. As in previous years it was agreed that BH would write to the Parish Council asking for a donation.

7.Health and safety update. JG had completed the risk assessment form for the lights. TS and ST have still to complete the form for the duck race. CM has raised the question about whether BWCT has met the Electricity at Work Regulations 1989. JG will check this.

8.Scalebor Park.

BH reported that work on the drainage problems at Scalebor Park started on 21st January and is still continuing. A 1 metre drain has been taken across the field designed to carry away water settled under the main building into the beck. This has required a 3 metre wide disruption at the top side of the field. Work has taken longer than projected. The footballers were disadvantaged by the work at the end of the last season and may be affected at the beginning of the next season. BH has conveyed concerns to David |Wilson Homes. Seeding of the 3 metre strip has now been undertaken. A request was made for the use of turf. Assurance has been given that seed should be adequate and after several mowing during the summer the new turf will have built up

satisfactorily. Worries about the outfield during this cricket season had been expressed. The cricket square has been rotated by 90 degrees. This has permitted the boundary to fit inside the drainage. BWCT's main concern is the drainage of the pitch. TS and BH met with David Wilson Homes to request a survey on how best to address this ongoing issue. At the time the hope was that any work could be carried out in association with the other drainage work. Because of the delay in coming back with a proposed plan the two jobs cannot be combined. The estimated costs for the work is £10,495, of which DW Homes have offered to contribute £2000. Before making any decision to go ahead with this work the Committee agreed that it was important to assess over the summer whether the completed drainage work designed to reduce problems in the buildings might also impact positively on the pitch. If the situation is unchanged we should then go ahead and get further quotations, including one from Bradford Council. Some concerns were expressed about expenditure on a pitch which BWCT does not own and where a positive outcome cannot be guaranteed. At the same time the importance of keeping it as a playable surface fit for purpose for the cricket and football clubs was appreciated.

John Horton (JH) had earlier brought the condition of the woodland area to the Committee's attention and expressed concerns that fallen timber may be entering the beck and contributing to the culvert problems in Station Road. Philip Davies MP, had been asked to write to Greenbelt asking for details of the management plan for the woodland. A brief and somewhat unsatisfactory reply had been received from Greenbelt and was circulated in the meeting.

9. Burley website

HB reported that the Committee had met recently. There have been two resignations from the Committee, Bruce Speed and Mike Harris, and new members are being sought. Anyone interested should contact HB. The website is running well. There has been a recent move to a new host. There was a small glitch during the transfer with a 24 hour breakdown in service but the matter was swiftly resolved. The Committee is to undertake its own review of the site. The low listing of village activities on the diary continues to be an issue. Committee members agreed to remind others and to ensure that activities with which they were associated do go on the website. Some different software is now being used on the site and recording of hits on the various parts of the site now works differently. This affects the comparison of hits over time. Some people have reported problems with the drop down menu but these are being addressed. HB was asked if he could provide figures on hits for the various parts of the site at the next meeting.

10. Monthly coffee mornings. BH circulated a list of coffee mornings and requested that members volunteer for duty slots. He was pleased to note that a charity has taken the table for the forthcoming coffee morning on Saturday 16th. He suggested that BWCT should take the table in July and August to fundraise for the Christmas lights

11. The 100 Club CM is taking over responsibility for this and will generate the renewal letters. Currently there are 3 vacancies. Bruce Speed has made a box and set of balls for carrying out the draw. This was a much superior method and thanks to Bruce were recorded. The possibility of payment via direct debit was raised. NS had raised this with our Bank but had not received a very positive response. After discussion it was decided to continue with the current system of renewals.

12. Membership. It was important to attract new members and encourage existing members to rejoin each year – or take out a life membership. BH had produced a A 2 page flier to go out with

the next Parish Council newsletter explaining the nature and purposes of BWCT and encouraging membership. It will include a tear off application form. As the small membership cards have now been used up the question of continuing with them was addressed. It was agreed that members would receive acknowledgement of their subscriptions via letter or email but no membership card.

13. Burley festival BWCT has committed £600 to sponsoring the programme for the festival. ST reported that there was another interested sponsor. Depending on the final costs of the programme BWCT would need to review its donation if it was not the sole sponsor. As the programme is now likely to be longer than originally estimated the final cost will be higher than the original estimate of £600. The two sponsors will be properly recognised within the programme. ST reported that a programme will be delivered to every household in the latter part of June.

14. Roundhouse TS reported that the work to replace the lead will be undertaken shortly. There is a small excess on the insurance for this work.

15. The Duck Race.

This will take place a week later than usual – this year it will be on Sunday June 28th. TS circulated Committee members with 50 tickets each to sell. If possible they were asked to sell further ones and to let Tom have the completed sheets and any unsold ducks a week before the race. The Scouts and Guides will provide teas on the green.

16. AOB

Jennings' bequest. TS explained that the bequest was made in relation to the land in front of Jake Wright's. The land belongs to BMDC and is looked after by Highways. TS put forward proposals for this land to include flagging of a major part of it plus raised beds using railway sleepers and the inclusion of plants to provide a sensory garden. Two benches would be provided near to the bus stop. The question of whether the area would retain a green appearance was raised. The proposed plans would need to be satisfactory to BMDC and to the bequest trustees before any decision to proceed. Discussion with Highways would be initiated. To be further discussed at the next meeting.

Pudding Tree Garden. BH had circulated an email about tidying up the garden. It was agreed to do some work on Thursday evening, May 14th at 6.30 pm

Cornmill Pond Committee members agree that it was important to mark the boundaries of the BWCT land adjoining the pond. The boundary would be marked in cobbles, covered in gravel 2 inches on the BWCT side of the boundary. BH would write to the residents to indicate our intentions. The Committee were also fully in support of trying to buy the bridge adjoining the pond so that the current gates could then be moved back to the far side of the bridge. This will be communicated to the Parish Council.

17 Date of the next meeting |: Tuesday 11th August at 7.30 in the Roundhouse.

The meeting ended at 9.35

Sylvia Tilford, Hon Secretary.