

BURLEY-IN-WHARFEDALE COMMUNITY TRUST

Unconfirmed Minutes of the Committee meeting held on Tuesday August 11th 2009

Present: Duncan Ault(DA); Harvey Bosomwoth (HB) (until 8); John Grimshaw(JG); John Horton(JH); Clive Myatt(CM); Sylvia Tilford(ST); Andrew Wriglesworth(AW).

In the chair: Bill Howson(BH). The Chair began by congratulating Tom Sumner for his work in connection with the provision of the hanging baskets. There had been many positive comments in the village.

Apologies for absence: John Sparshatt(JS); Niccola Swann(NS).

2. Minutes of the last meeting held on May 12th.

These were accepted and were signed as a correct record

3. Matters arising.

None

4. Correspondence.

None

9. Website (brought forward in the agenda)

HB presented an informative set of data on website hits for the last 12 months. Changes were made in the website at the end of November 2008 leading to a dip in hits in subsequent months arising from changes in access. It will not be until the changed system has been in use for more than 12 months that accurate comparisons can be made between years. He noted the 631 hits on the festival website from when it was activated during July. There is a direct link from the website to the Burley Forum and 75% of traffic to the Forum is coming through the website. The question was raised about whether there is a direct link from the website to the police newsletter. This will be checked.

5 Treasurer's report

NS had provided a summary of accounts which the Chair reviewed. Main items of income since the last meeting were: insurance payment for the Roundhouse roof (£625); membership subscriptions (£629); Christmas lights donation from Burley Social Club (£268) and the surplus (£1392) from the duck race. Main items of expenditure were: the hanging baskets (£800); the Roundhouse repair (£725); BMDC Christmas lights (£1324) and printing of the membership flier (£140). A further £700 had earlier been allocated for the hanging baskets project, to be spent on a bowser to enable watering to be carried out efficiently. The current account stands at £24,112, the deposit account at £10,654 and the Jennings Bequest account at £5,246. DA asked if we could have a fuller breakdown of the duck race income and expenditure.

In her report NS drew the Committee's attention to the fact that we were earning ½% only on

the two savings accounts with Yorkshire Bank and felt the current arrangements should be reviewed. She had taken advice from the Charities Aid Foundations and would report back at the next meeting. AW would also explore possibilities that exist, for charities to earn a higher percentage rate. The invoices need to go out to Burley Trojans for the use of the pavilion. BH has taken the meter readings at Scalebor. AW agreed to look at the terms of the Jennings Bequest .

6. Annual accounts.

CM has agreed to give NS a hand with the preparation of the annual accounts. The question was raised about whether the auditor of accounts in 2007-8, David Barclay, would be willing to carry out the task this year. BH would check with Bruce Speed (BS).

7. Christmas lights.

BH referred to a letter from the Licensing Officer reminding us of the need to have a license if carrying out a street collection at the switch on event. This is a straightforward procedure which BH will undertake.

8 Health and safety update.

JG had completed the risk assessment for the Christmas lights and ST and TS for the duck race (also reviewed by JG). Regulation 16 of the Electricity at Work Regulations 1989 was discussed with reference to the Christmas lights. It was the view of JG that we met the regulation but he will discuss further with TS.

10. Monthly Coffee Mornings

BH expressed his concern about getting volunteers for the coffee mornings. There was currently no one down for the forthcoming coffee morning on the 15th. JH and ST suggested a return to the procedure adopted earlier by Bruce Speed when there were difficulties in getting sufficient volunteers. A rota was drawn up which included all members of the Committee. If the assigned dates were not convenient to individuals they arranged a swap. While this was not an ideal solution it was probably the fairest one and the Committee agreed that it should be adopted. BH would generate the rota and take bookings for the table. Although the coffee mornings do not raise much money it was generally agreed that they serve an important social function and also act as a regular public face of BWCT. AW,DA,BH offered to do the coffee morning on the 15th with some additional support, if needed, from ST.

11. 100 Club.

CM had picked up some anomalies with payments being made to BCC rather than to BWCT. The money would be transferred to the correct account. CM passed over the 100 club cheques for banking. Currently 3 numbers were not allocated. 16 members had not yet paid their subscriptions. ST would contact them to request payment before August 31st. After this date numbers would be re-assigned.

12. Membership

JG reported that 85 memberships were in. Last year there were 165 members. There are

currently 12 life members, including one new one. He had delivered reminders to 200 people who had not yet paid – some from years preceding 2008-9 and he was getting responses. It was his impression that members would like to get individual reminders although a reminder had gone into the flier which went out with the Parish Council newsletter . 15 new Trust members came from the flier. It was agreed that membership forms would be available in the Roundhouse during Festival events.

13. Burley festival

ST gave a brief update on bookings and asked for offers of help during the week for taking tickets, stewarding events, serving teas etc.

14. The Roundhouse Our solicitor, James Bloomer (JB) , had received a letter from BMDC stating that a new lease to BWCT would require a rent of £500 a year, in contrast to the current £100 paid by BCC. BS has written to JB suggesting that BCC could remain extant for the purpose of managing the Roundhouse lease. It has been the intention to close BCC down on the final resolution of the Burley House field campaign.

15. Meter readings

As noted under item 5 these have been taken.

16. Duck race.

This had been an excellent event on a beautiful day. Thanks were extended to Tom Sumner and all those who helped.

17. The Girl Guides.

A request had been received from the 1st Burley Guides for support towards the money (£6000) required to enable all guides to attend the centenary camp in Skipton. An active programme of fundraising was being carried out by the Guides. After discussion it was agreed to make a donation of £600. It was also agreed to make a request that the Guides take on two coffee morning slots in the year – including the serving of tea and coffee.

18 Jennings bequest

In the absence of TS this item was held over to the next meeting.

19 Cornmill pond and bridge

BH had sent a letter to Mr and Mrs Beedham and Mr and Mrs Carruthers informing them that we would be marking out the line which indicates the extent of the BWCT property. The work would be undertaken as soon as practicable.

SC has brought 3 issues concerning the pond to BWCT's attention: the sluice gate is seized up; leakage at the far end of the pond; and excessive weed growth in the area of the bridge.

Quotations will be needed for the necessary work.

Before acting on the earlier decision to try and buy the bridge it was agreed as necessary to have a survey of the bridge condition to ensure that we would not be seeking to take on a significant financial liability. Steve Carruthers, who is a surveyor, would be asked for an opinion.

20 BWCT Trustees

Following changes in membership there needed to be a review of trustees. It was agreed to do this immediately following the AGM.

21. Officers for the coming year.

BH reminded the Committee that he would be standing down as Chair at the AGM but would wish to remain as a member of the Committee.

22. AGM This will be held on Thursday, October 15th at the Neighbourhood Forum Meeting.

23. AOB. The successful outcomes of the 3rd village green inquiry was noted with pleasure. The meeting to take the decision on the registration the field as a village green takes place in early September. If there is a satisfactory outcome it will be necessary to undertake wide consultation in the village about the preferred uses and management of the field as a village green and identify any work to be carried out eg to the bridge, haha, trees etc.

24. Date of the next meeting: Tuesday 6th October in the Roundhouse

The meeting closed at 9.40.

Sylvia Tilford, Hon Secretary