

BURLEY IN WHARFEDALE COMMUNITY TRUST

Minutes of the Committee Meeting held on Tuesday 13th July 2010 in the Roundhouse 7.30pm

Present: John Grimshaw (JG) Chair, Duncan Ault (DA), Niccola Swann (NS), Harvey Bosomworth (HB), John Horton (JH), Bill Howson (BH), Tom Sumner (TS), John Sparshatt (JS), Sylvia Tilford (ST), Andrew Wrigglesworth (AW), Lindsay Kaye (LK).

1. Apologies: Clive Myatt (CM)

2. Minutes of last meeting: The minutes have been changed to include the Treasurers report .

3. Matters arising from last minutes not covered in agenda: None

4. Correspondence:

Donations have been received from the following:

Ros Lawton on behalf of Ron Lawton:	£500	DA to write
Estate of Ray Gill:	£2000	
Bradford Council (Jake Rowen):	£100	DA to acknowledge

5. Treasurers Report: The Treasurer's report is attached to these minutes.

Main points: Membership subs £300 down on last year (£2472v£2772) but administration of funds well in hand, more expected.

Duck Race proceeds £1537 (2009 £1410)

Items to discuss: Festival programme sponsorship £300 **agreed**

Direct debits for electricity on Roundhouse and Pavilion **agreed.**

Hanging Baskets: Parish Council to pay cost of baskets **only** £825 as specified in their letter to BWCT. **DA/ST to check letter from PC**

TS to be paid £500 for bowser and £700 labour for 2010 for watering the baskets. **Agreed by all** **NS**

6. BWCT Assets, Property and Leases:

NS requires a full update on these asap for insurance purposes. **DA/NS**

7. Christmas Lights 2010: JG reported that the Parish Council was funding the Christmas lights for £1000. An additional £5000 originating from the Ward Investment Fund was also being provided but this expenditure will be monitored and administered by the Parish Council with invoices paid by them. Although it may be difficult all invoices will need to be paid according to best practice (usually 3 quotes) **TS**

8. Duck Race: A good fine day with a profit of £1537. Thanks to all concerned especially TS. Must ensure next time that the opening of the Cornmill Pond is better advertised and a Committee member is assigned to supervisory duties. A megaphone is to be bought to announce winners and to give any instructions etc (eg to stop stone throwing) **TS**

9. Hanging Baskets: Again thanks to TS for organising and watering these. They look splendid. It has also meant more shops are putting up baskets adding to the effect. Good advert for the Trust

10. Pavilion and Scalebor Park pitches: These look good now but drainage is still a problem. JH reported that Burley Trojans may not want to use the pitch after this year. No notification yet given to this effect. The waiver on rent for the Cricket club is only up to the end of this year. Drainage will still be a problem after prolonged rain. Inside of the pavilion requires painting at some stage but this is responsibility of the lessees. Before considering action on the pitches we need to establish ownership. **Land registry info to be checked. AW**

11. Burley Website: HB distributed the updated web site statistics. These still showed good usage of the site. Usage will increase as the Festival traffic starts. New bodies are required for the Web site committee, hopefully non techies. A big thanks to Malcolm for all his prompt updates. **Contact HB**

NS suggested that photos advertising the Duck Race/ Hanging Baskets be added to the web page for BWCT **HB/TS**

12. Coffee Mornings: numbers seem to be dropping off a bit. It is still a social service and we should continue but not regard it as a fund raiser. Rota working OK. Prize draw to be made at coffee mornings.

13. Membership

With the new membership/prize draw replacing the 100 Club we now have **289** members, 105 are new, 24 Hundred Club have not renewed yet and 59 Trust members have not renewed. **Target is 400 + and we need to encourage more members. Reminders to be posted and every effort made by all to get new members and to publicise BWCT. ALL**

Thanks to JG for administering the membership.

14. New Committee Members: Lindsay Kaye was welcomed and stated that she would like to put something in to the village. She had been here 2 years and belonged to the Methodist Church. **DA to show Lindsay BWCT properties**

15. Burley Festival: ST stated that volunteers were required for certain events and BWCT committee members would be welcome assistants during the week. Details on the web site or through ST. **The event is based at the Roundhouse and we should try and get more members during the week ALL**

16. Roundhouse: The ongoing situation on the rent with Bradford council was still unresolved although all the necessary forms were completed **NS**
Some maintenance on stonework and guttering is needed **TS**

17. Jennings Bequest: although the go ahead had been obtained from the Trustees funds need to be transferred to the Trust for work to start **NS**
Work to start once funds sorted and a near neighbour has been informed about the work **JG/TS**

18. Cornmill Pond and Bridge:
Maintenance required to remove mud and vegetation. **TS**
No further progress on bridge/platform

19. Pudding Tree Garden: A maintenance party will tidy up the Garden on Friday 6th August at 6pm. **TS to be notified in advance so that he can trim bushes.** **JG**

20. SCAPAG (ShIPLEY Area Committee Advisory Group Meeting)
ST outlined the purpose of this Organisation. Although the Committee were unsure of its relevance to BWCT it was felt that one member should attend and report back. **DA to go with ST**

21. AOB It was confirmed that the village bonfire was going ahead this year in November

22. Next Meeting
Tuesday 12th October 2010 7.30pm Roundhouse
Meeting closed at 9.25 pm

Duncan Ault
Secretary

John Grimshaw
Chairman