

Burley in Wharfedale Community Trust

Minutes of the Committee Meeting held on Tuesday October 11th 2011

Present: Harvey Bosomworth(HB); John Grimshaw(JG); Bill Howson(BH); John Horton(JH); Lindsay Kaye (LK); John Sparshatt(JS); Tom Sumner(TS); Niccola Swann(NS); Sylvi a Tilford(ST); Andrew Wriglesworth(AW).

In the chair: John Grimshaw(JG)

1. Apologies for absence: Duncan Ault (DA); Ian Rigarlsford

2. Minutes of the last meeting held on July 12th. These were accepted as a correct record and were signed.

3. Matters arising from the minutes not covered elsewhere on the agenda.

None

4. Correspondence.

None

5. Treasurer's report

NS reported that in mid September the current account stood at £23,621 and the deposit account at £10,654.

Expenditure in the period since July: major items were pavilion repairs (£1,028) and Jennings Bequest garden (£3700). Other main payments were: Parish Council re Festival £600); Round House roof repair (£700); and Pudding Tree garden painting (£400). With previous expenditure of £1827 on the Jennings Bequest garden the total spend on this project (with £65) still to pay has been £5592 – the funds available were £5246.

Income: major items were membership £3357 (plus a further £165 just paid in) and Burley Trojans £400. The end of the financial year has now passed and it is time to do the end of year accounts. David Bartlett has agreed to carry out the audit again. Gift Aid claims have stalled despite help from DA but we have 6 years in which to claim.

Clarification was sought (TS) about the procedures for the authorisation of work on BWCT activities and any associated expenditure. These were explained and it was agreed that they should normally be adhered to. There was a query about the small works undertaken at Corn Mill pond and whether these might be undone once it was alright to open the sluice gates. The reasons for not seeking three quotations for the Scalebor grass cutting were accepted by the Committee.

6. Christmas lights

The switch on date will be the 26th November. To date no one has been identified to switch on the lights. IR has been approached by BT about bringing a promotional vehicle for update on iBurley. This was seen to be a good idea. TS will contact Rev Tim Perkins to confirm his involvement. He will also contact St Mary's Singers to check if they are still wishing to sing and will then liaise with Shine (through LK) to indicate if they will be needed to sing again this year. It was noted that many of the younger Shine singers were involved in the school choirs. The budget for the lights was £1500 from

the Parish Council. The money is held by the Parish Council as this enables VAT to be reclaimed. The collecting tins are mostly with JG. They need new labels and need to go out next month – or earlier if possible. Tins should be available at bonfire night when a lot of people are around. More tins are needed in pub locations ensuring that all main bars are covered. TS and JS will take out to the pubs and shops.

7. Duck race: date for 2010 Possible dates were June 17th and June 24th, whichever is Fathers' Day. A suggestion was made about moving the race in 2012 to the Queen's Jubilee weekend at the beginning of the month. It was agreed to mull this over and postpone the decision on the date to the January meeting when the programme of jubilee activities in the village will be clearer. IR has suggested a number of publicity activities around the event including a pre-race using larger ducks sponsored by local businesses. Members needed more convincing about whether this idea would take off

8. Hanging baskets: 2012 costs and funding It was agreed that an extra £100 should be added to the budget this year. JG to write to the Parish Council requesting same funding as in 2011. TS reported that the hanging baskets had not been quite as good this year – possibly a consequence of the poor weather during parts of the summer.

9. Scalebor Park JG reported on the work that he and Stuart Bottomley have completed. The roofs have been fully boarded and insulated and the building has been decorated throughout. Repairs to half the railings outside have been undertaken and the other half will be done in time. There has been no outside painting this year but only the end gable has suffered. This will be done early next year. Currently a plumber is needed as there is leakage around the stop cock under the sink and leaking around the disabled toilet. The outside stop valve is at a distance from the pavilion. JS agreed to let the plumber in.

A paper had been circulated by DA noting the gap between income and expenditure on the pavilion and making proposals about raising the income from the sports clubs. The aim should be to break even on running costs. The facility after the recent works was much improved and it was reasonable to ask that clubs paid more and should also meet their responsibilities for maintenance. The lease allows for a % increase each year. The big differences between the number of weeks the facilities are used by the cricket and football clubs was noted. While it was felt that a 5-10% increase would not meet the gap between income and costs there were considerable reservations about the rise proposed by DA. The current leases have 3 years to run. It was agreed that NS would provide figures on costs for the sports clubs and DA and JG would meet with them to discuss. There were other options for generating income from the pavilion, notably as a base for children's parties. A proper price for renting could be set and the opportunity marketed. Quite a lot of sports equipment was being stored in the pavilion and JG queried whether the clubs might have a separate container. Thanks were recorded to John and Stuart for their hard work on the pavilion.

Grass cutting: after more than two years effort a relationship has been established with Greenbelt (David Marshall). The BWCT is now the contractor for cutting the grass on the playing areas and has agreed that this work will be carried out by Hardy Landscapes which has the necessary equipment. The agreement provides for payment from Greenbelt for 24 cuts a year at £75 a time and starts from October 1st. If less cuts are needed the money saved will be ring fenced by BWCT for other work on the playing areas. BWCT will invoice Greenbelt monthly and Hardy's will invoice

BWCT on a quarterly basis. BH commended JG on an excellent outcome for BWCT and the sports clubs.

10. Burley website and iBurley HB circulated a summary of website use comparing 2011 with 2010. He explained that falls in hits for the Festival this year were probably a result in changes to design in this link. Malcolm Fisher has just completed a some reorganisation of the website and there has been a change in the hosting server. The new server offers more flexibility in the way it works and should be cheaper to run. The costs associated with the new software were modest - £99 (or \$99 –to confirm). With the new software Burley apps can be produced for downloading. Some material had been lost in transfer but it was hoped to restore this. iBurley has checked out progress on Broadband. The new cable has now reached the village and it is expected the improved service will come in the first quarter of 2012. Payment of £23 to iBurley was agreed – for the domain name.

11. Monthly coffee mornings: their future

It was agreed at the July meeting to review coffee mornings. There was full and lively discussion. Since the coffee mornings fulfil a useful community service and provide an interface for BWCT with residents the view that these should be continued was supported. BH asked to step down from maintaining the rota. It was proposed that the Secretary be requested to take this on. *(N.B Following the meeting JH generated a new rota for 2012 and circulated to members. He has involved some new people and some who were previously involved. ST is confirming bookings for the charity table for those who are currently involved).* Take up of the charity table has been better this year but there are slots which will need to be filled).

12. Membership: update on current membership numbers

JG reported: In 2010 there were 368 members and the associated income was £3336. To date in 2011 there are 409 members and an income of £3677. There are a number of longstanding members who have not yet renewed. Reminder letters have been sent out during the summer and one final letter encouraging renewal will be distributed.

13. Burley festival: report from ST The Festival was a success and now appears to be established in the Burley calendar of events. The attendances during the first weekend were the biggest so far with the classic vehicles show attracting many more vehicles this year. Feedback from residents is being requested through the Parish Council newsletter which has just been distributed. Discussions about length and timing of a Festival in 2012 are taking place, taking into consideration the Jubilee and the Olympics in 2012 with decisions to be made in November. Thanks were given to BWCT for its financial support and for making the Roundhouse available as a festival base. Appreciation to ST and HB for their work on the Festival was recorded.

14. Roundhouse: future responsibility of BWCT.

DA had circulated some notes to members identifying the problems associated with the Roundhouse together with several options for the future. While members fully recognised the limitations associated with the building and the costs entailed in running it there was no support, at the present time, for transferring the lease to the Parish Council. The lease resides with BCC. The increase in rent which BMDC will request if the lease is changed is a particular factor influencing decisions to take it. Following repairs to the roof with fibreglass it is hoped that costs next year will fall.

15. Jennings bequest: opening ceremony and future planting.

A successful inauguration event had been held on Saturday October 1st. Dennis Warwick had officiated. Thanks were recorded to Tom Sumner and his helpers for creating this new garden which has received very many positive comments. The current planting will come out very soon and the plan is to have semi-permanent planting for most of the space, including bulbs. This reduces the costs which are associated with twice yearly bedding. This planting will cost £200. Some bushes currently there will be moved to the Pudding Tree garden. The nearby circular bed is now being maintained by nearby residents.

17. Corn Mill Pond: update on pond maintenance

TS will talk to Steve Carruthers

18. Pudding Tree Garden: maintenance.

TS reported that there is still more to come out of the garden but the work had been hampered by wasps. £800 had been agreed for use on the garden – half of this has been used for the re-painting.

19. Notice Board The notice board at the bottom of Station Road now belonged to BWCT and was in use. The suggestion was made that it be made to look more lively in order to encourage more people to look at it.

20. AOB

None

Date of the next meeting: January 10th 2012